

LIHOLIHO LAULIMA PTA
BOARD OF DIRECTORS MEETING
Liholiho Elementary School, Library
May 8, 2012

MINUTES

- I. Call to Order: This meeting was called to order by President, Michael Lau, at 6:40 p.m. with a quorum of 14 voting members. Note: This board of fifteen (15) voting members needs a quorum of eight (8).
- A. Members Present: Christina Small, **Iris Salazar, *Michael Lau, Allie Sato, Ken Aronowitz, Doris Miocinovic, Lara Won, Alan Aloiau, Cathy-Lynne Fong, Lisa Sereno, **Riki-Ann Chow, **Cheryl Perez, **Karen Hisatake, **Liane Kaneko, Staci Yoshihara, Shayna Kusumoto, Lawrence So, Nancy Murayama.* **Denotes non-voting member. **Denotes co-chair sharing ½ vote.*
- B. Members Excused / Absent: Scott Yoshihara, Melissa Toyooka
- C. Introductions / Guests: N/A
- D. Potluck Donations: Thank you to the following for providing potluck tonight:
1. Riki, Nancy, Alan, Melissa, Iris, Allison, Chris, Lawrence, Karen, Lara, Shayna, Scott & Staci
- E. Approval of Minutes
1. December 14, 2011 General Membership Meeting
 - Motion to accept by Lawrence S.
 - Seconded by Nancy M.
 - With no objections, motion passes
 2. March 7, 2012 GMM
 - Motion to accept as amended by Nancy M.
 - Seconded by Mrs. Small
 - With no objections, motion passes
 3. April 24, 2012 Board of Director Meeting
 - Motion made by Staci Y. as amended
 - Seconded by Allie S.
 - With no objections, motion passes
- II. Principal's Report: Christina Small
- A. New Teacher – J-Lounge SPED
 - B. Smart Boards – Only Kindergarten left to purchase
 - C. Liholiho was able to keep all of our new teachers for the next school year budget
 - D. Liholiho ranked in the top 3 for best public schools in the state in the Honolulu Magazine
 - E. Currently 100 children on the wait list for Kindergarten

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- F. Awards assembly will be on May 23rd
- G. Welcome back night tentatively scheduled for July 25th
- H. ELL will have summer school beginning June 4th for one month
- I. Red Ribbon slide – on new playground next to basketball court
 - Red ribbon

III. PCNC's Report: Iris Salazar

- A. Please give back the school appraisal form!

IV. Officer's Reports:

A. President's Report: Michael Lau

1. Refer to Agenda
2. Financial Report from Movie Night
 - Refer to Handout
3. Fundraiser
 - Sales - \$4,500, Net \$2,690
 - Thank you Kelli & Crew
 - Thank you Allie S. for coordinating food distribution
 - Thank you Iris for coordinating volunteers
 - Thank you Melissa T.
 - Thank you volunteers and board members
4. HSPTSA convention in June
5. Installation Meeting may 20th 9-12pm includes lunch which will be joint with SCC
6. Budget Committee
 - Refer to budget handout with amendments
 - ◆ Changed playground to \$27,840.00
 - ◆ Will be put in summary form and asked for approval at GMM on May 16th
 - ◆ Suggestion was made to set aside a reserve fund balance for the playground in the amount of \$25,860 in the event that all invoices are not paid by June 30.
 - ◆ Motion to accept by Lawrence S.
 - ◆ Seconded by Lara W.
 - ◆ Motion made by Allie S. to set aside reserve fund balance of \$23,500 plus the net profit of the Hawaiian plate fundraiser to be paid out next school year
 - ◆ Motion to accept amended motion made by Lawrence S.
 - ◆ Seconded by Lara W.

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- ◆ With no objections, motion passes as amended
- 7. Alicia Chang (3rd Grade) Nominated for Teacher of the Year
 - Soliciting letter of support from the board
- 8. Next years's first Board meeting
 - August 14, 2012

- B. Secretary's Report: Lara Won (N/A)

- C. Treasurer's Report: Alan Aloiau
 - 1. Financials
 - Refer to handout
 - Please submit reimbursement requests before the end of school
 - Final deadline is June 30th but let Alan A. know if you will be submitting after school is out

- D. 1st VP – Membership: Allison Sato (N/A)

- E. 2nd VP – Fundraising Co-Chair: Ken Aronowitz
3rd VP – Fundraising Co-Chair: Doris Miocinovic
 - 1. Report – refer to handout

- V. Committee Reports:
 - A. Audit Committee
 - 1. Committee members for FYE June 30, 2012
 - Volunteer:
 - ◆ Lawrence
 - ◆ Lara
 - ◆ One Alternate

 - B. Reflections Program Committee: John Shiroma

 - C. Teacher Representative Co-Chair: Lisa Sereno
Teacher Representative Co-Chair: Cathy Lynne Fong

 - D. December Meeting: OPEN (N/A)

 - E. March Meeting Co-Chair: Riki-Ann Chow (March 7, 2012)
March Meeting Co-Chair: Cheryl Perez

 - F. May Meeting: Shayna Kusumoto (May 16, 2012)

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1. Door prizes will be available
2. Can also get tickets from Iris

G. Newsletter: Lawrence So

1. March Due Dates

- Hard copy - May 11, 2012
- Soft copy - May 12, 2012
- Distribution - May 23, 2012
- End of Year messages for last newsletter of school year
 - ◆ Flyer will go out this Thursday
 - ◆ Students must return by Monday, but will probably accept a few late entries

H. Donations Co-Chair: Karen Hisatake
Donations Co-Chair: Liane Kaneko

I. Special Activities: Melissa Toyooka

1. May Day Festival

- Thank you to those who helped with decorations

J. Hospitality: Stacy & Scott Yoshihara (N/A)

K. Webmaster: Nancy Murayama (N/A)

L. Nominations Committee: Staci, Lara, Melissa, Iris (alternate), Cathy Lynne (alternate)

M. Teacher & Staff Appreciation - May 7th to 11th

1. Please meet with Allie S. after Board meeting for those that are helping with event

VI. Unfinished Business

VII. New Business

VIII. Adjournment: The meeting adjourned at 8:26 P.M.

Lara Won
Secretary, Liholiho Laulima PTA

Date