

Liholiho Laulima PTA

Executive Board Members Meeting Minutes

SY 2025-2026

| Liholiho Laulima Board Members for the 2025-2026 School Year | |
|--|--|
| Principal | Dr. Alan Lee |
| President | Rachel Gillotti |
| Vice President Membership | Samantha Robler, Katie Dungan |
| Vice President Fundraising | Mikala Kanae, Candace Arakaki, Jennifer Endo, Noel Hirshen |
| Treasurer | Nathaniel Chun |
| Secretary | Sheree Hashimoto |
| Committee -Membership | Emma Snakenberg, Holly Williams-Hernandez |
| Committee - Special Activities | Kaimana Kong, Noelle Nanoe, Chandelle Yi, Mykel Holden, Linden Miller, Hannah Wang |
| Webmaster | Aaron Ohta, Leo Hourvitz |

Date: September 10, 2025

Location: Liholiho Elementary School Library

Time: 5:02pm to 6:22pm

Attendance: Rachel, Sam, Katie, Holly, Mykel, Sheree, Aaron, Jennifer, Kaimana

Teacher/Staff: Greg Serve

| |
|--|
| President Report (Rachel) <ul style="list-style-type: none"> • Tshirt to Tote - Approved and in process <ul style="list-style-type: none"> ◦ Totes made from t-shirts (typo in print) ◦ Will be given out for free • Buddah Mochi Bags - Approved and in process <ul style="list-style-type: none"> ◦ Fundraiser. Sell at Trunk or Treat ◦ Thinking about how to sell on the Liholiho Laulima website. Any suggestions for a point of sale vendor? • Items needing board approval can be done by email. Especially if a decision is needed before the next board meeting. • PTA Newsletters - Hoping this will reduce the amount of flyers that are sent out. Will add a section on past events with photos. First one was sent out and successful. |
| Secretary Report (Sheree) <ul style="list-style-type: none"> • August Minutes - Motion to approve by Sam and Katie, voted to approve |
| Treasurer Report (Rachel for Nate) <ul style="list-style-type: none"> • Distributed printout of Financial Data to Board • Centennial Budget is being created |
| Membership Report (Sam & Katie) <ul style="list-style-type: none"> • Ice Cream Social - First general membership meeting <ul style="list-style-type: none"> ◦ September 18th 5pm-6pm ◦ Presentation by Board/Membership, Centennial Committee, Kaimana (Olelo) ◦ Ice cream and small crafts • Kindergarten Picnic was a success |

| |
|---|
| <ul style="list-style-type: none"> ○ Parents and families enjoyed it ○ Activities were well received - handprint crafts, band performed ○ Lots of interest in membership and volunteering |
| Fundraising Report (Rachel) <ul style="list-style-type: none"> ● Regal Fundraiser <ul style="list-style-type: none"> ○ Around 5,000 items sold, still having some coming in ○ Good feedback received on communication and flyers ○ Pickup is Saturday 27th - volunteer signups will go out soon ○ Each year there are a lot of extra. Discussed possible places to donate the extra items - nearby fire station, HUGS, preschool, etc. ○ Prizes include a raffle drawing and an iPad for highest sold ● Give Aloha - Ongoing during the month of September <ul style="list-style-type: none"> ○ Turn in receipts with the student's name to the office (raffle entry) ○ Prizes: Class party, Student with most sold (apple air pods or cash), raffle ● Habilitat - Ongoing through 10/31 <ul style="list-style-type: none"> ○ Spread the word by having Habilitat come dressed up for warrior Wednesday with flyers and QR codes. Possible sign waiving at drop-off. ● Kona Ice - Ongoing <ul style="list-style-type: none"> ○ Sales are on track compared to last year ○ Next one is 09/16 ○ October Kona Ice will be at the trunk or treat event ● CPK scheduled for 10/14 ● Turkey Trot 11/26 <ul style="list-style-type: none"> ○ Brainstorming prizes for classes and kids. How to incentivise |
| Teacher Report (Greg) <ul style="list-style-type: none"> ● Aloha Week starts Sept 22 <ul style="list-style-type: none"> ○ Give aloha will be discussed within the week ● Funding for Career Days <ul style="list-style-type: none"> ○ Ms. Nan (Counselor/Guidance for 4th and 5th grade) would like to request \$600 to be used towards transportation for 5th grade students to various places for career days (possibly UH Manoa). ○ Each grade already gets \$1,000 per grade. Will discuss with Dr. Lee on if costs can be shared, if it will be an ongoing event from now on, cost share, etc ● Grade 4 will be using their funds for a field trip to the symphony ● Grade 4 Big Island Trip <ul style="list-style-type: none"> ○ Many Hawaii schools do a Big Island trip in 4th grade. We have been receiving inquiries from families. It hasn't been done by Liholiho in many years and to start it up again would take a lot of planning. Would also need to address how to handle liability. Will try to reach out to other schools who have done it to learn more or possibly team up with. |
| General Membership Meetings (Emma & Holly) <ul style="list-style-type: none"> ● Ice Cream Social coming up will be the first one |
| 100 Year Celebration (Mikala) <ul style="list-style-type: none"> ● Discussions with designers on making banners and designs ● Celebration Week will start on Tuesday, February 10 <ul style="list-style-type: none"> ○ Will include a VIP day - Alumni, project displays, etc ○ Asking for donations, raffle prizes, silent auction items |
| Hawaiian Culture (Kaimana) <ul style="list-style-type: none"> ● 2nd STEM Gathering went well and every participant went home with a packet lesson and prize (backpack full of supplies) |
| Trunk or Treat <ul style="list-style-type: none"> ● PTA will sell KC Waffle dogs. Will need volunteers to help make and sell. ● PTA will also sell buddah mochi bags and run a Silent Auction in the cafeteria ● 3 food trucks - pizza, milky way boba, and kona shave ice ● Carnival Games and Inflatables (Trying to recruit Kalani HS student volunteers) |
| Teacher/Staff Appreciation <ul style="list-style-type: none"> ● PC day |

- Sunshine club doing breakfast, Liholiho paid for massages
- Afternoon session: grab and go snacks (suggested costco wraps, cheese/crackers)
- Will purchase the Centennial Shirt (\$13ea for 70) for all staff
- Possible dinner for teachers during Parent Teacher Conferences
- Custodian Appreciation Day 10/02 - planning a lunch and some sort of gift

Webmaster (Aaron)

- FlipCause renewal (\$1,300) is due Sept 15. We will need to decide on whether to continue with the service (even though very unhappy with it) or switch to a new system.

Open Discussion

- Idea for T-shirts for the PTA board members to wear at events. If anyone has suggestions on design, contact Mykel

Next Steps & Meeting Dates

- Next meeting will be Wednesday, October 1