## Liholiho Laulima PTA Executive Board Members Meeting Minutes SY 2024-2025

## Reference:

<u>Template</u>	Liholiho Elem Website	Laulima Website
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Principal	Dr. Alan Lee	
President	Chris Ichiki	
Fundraising	Scott Iwanaga, Cara Oda, Candace Arakaki, Mikala Kanae	
Committee	Membership: Nathaniel Chun, Special Activities: Kaimana Kong, Noelle Naone	
Membership	Rachel Gillotti, Samantha Robler	
Treasurer	Namie Wong	
Secretary	Jennifer Ladao, Sheree Hashimoto	
Webmaster	Aaron Ohta, Leo Hourvitz	

Date: November 6, 2024

Location: Liholiho Elementary School Library

Start Time: 5:01pm End Time: 5:55pm

Attendance: Chris, Dr. Lee (remotely), Nate, Rachel, Sam, Candace, Mikala, Noelle, Aaron, Namie, Sheree, Kaimana

Staff: Megan Stern, Coach Jasz

Others: Reina (Girl Scouts Hawaii), Emma (Girl Scouts Hawaii), Katie (Liholiho Parent)

Agenda Items	Person Sharing	Discussion	
Principal's Report	Dr. Lee	Building appropriation for \$1 million fell through	
President	Chris	Suggestion to move reserve funds to accounts paying higher interest	
VP Membership	Rachel	Consider how to handle/account for parents who pay extra when signing up for PTA membership	
Secretary	Sheree	Move to approve October Meeting Minutes  • Approved; post to website	
Fundraising Mi	Mikala	<ul> <li>CPK fundraiser</li> <li>About \$1500 received</li> <li>According to CPK, this was one of their bigger events</li> <li>It was really nice for kids to see friends, teachers, staff in a new setting</li> </ul>	
	Rachel	Turkey Trot:  Will have a dedicated page \$1000 goal: Stickers \$3000 goal: Otter pops \$5000 goal: extra recess \$11,000 final goal (previous years were around \$8K per year) Student council handling canned food drive Party for class that donates the most canned goods Volunteer sign up will go out this week. Forms, flyers, web page by next week. Future Plans: This could be our main fundraiser, since we keep 100% profit (compared to other fundraisers) Look for corporate sponsors Design and sell T-shirts for the event Some parents still prefer cash in place of online. Cash will be accepted. Coach Jasz: Same app will be used to count laps; students are familiar with it	

	Candace	<ul> <li>Budget for the event is \$900. Includes volunteer food, snacks for kids, prizes, decorations         <ul> <li>Potential Prizes: class party, small trophies, fun factory gift cards</li> </ul> </li> <li>Still in search for an emcee for the event. Scott? Jenn's husband?</li> <li>Panda Express:         <ul> <li>Confirmed for 12/06 at the Kapahulu location only</li> <li>Flyer to go in 11/21 Thursday folder</li> </ul> </li> <li>Habilitat:         <ul> <li>Order deadline extended to 11/12. Dr. Lee will include this in his newsletter</li> </ul> </li> </ul>
Treasurer	Namie	Working on reimbursements, please turn in any outstanding reimbursements So far we have spent around \$8,500 this year Sent out budget vs. actual expenses
Teacher Reps	Ms. Stern	Asked about buses; no responses received Recent birthday celebration was well received  PTA Committee will start to brainstorm holiday gifts for teachers. Target gift cards? Holiday bentos? Open to suggestions
Membership	Nate	Next general membership meeting will be in January, aiming for a Friday. Possible Tailgate party theme.  Prior year membership meetings were in September, December, March & May. So far events this year were Welcome Back Night, Ice Cream Social. Might combine with December Holiday Cheer event.
Special Activities	Rachel	Trunk or Treat:      Good feedback. Kalani HS student volunteers were well received, many parents impressed.     RSVP went from 150 attendees to 360 attendees in the days before the event (last minute)     \$600 profit on food sales (musubis and pizza). Sold out.     Thoughts for the Future:         Prizes ran out fast. Order more prizes and have better ticket management         Inflatables were well received but the specific rental company (A&E) will not be used again. They arrived very late.         Suggest to ask parents to donate a bag of candy. Purchased 1500 toys and 65lbs of candy this year and it ran out fast Kaimuki Christmas Parade:     Order in the parade is still unknown, but we are registered and paid extra sponsorship

		Need a new banner?  Tofa will an aut in 11 (21 Thursday foldow)
		Info will go out in 11/21 Thursday folder
Webmaster	Aaron	Making web page for Turkey Trot
		Need to check on GoDaddy renewal
Teacher		2nd Quarter Teacher Birthday Celebration
Appreciation		<ul> <li>Lunch from Panda Express on 12/06?</li> </ul>
		Make sure that we order more than 75. Prior event more than 75 showed up
Next Meeting:		
E	Reina	Girl Scouts of Hawaii Presentation:
	Emma Katie	<ul> <li>Interested in starting a troop on campus for Liholiho students. So far there are 2 parents interested and 3 students.</li> </ul>
		<ul> <li>Open to K-5th grade students, doesn't have to all be in same level</li> </ul>
		Girl Scouts focuses on: STEM, Lifeskills, Outdoors, Entrepreneurship
		Troop Requirements:
		<ul> <li>2 unrelated, background-checked adult volunteers</li> </ul>
		o Minimum of 5 girls
		<ul> <li>Optional additional adult volunteers to be leaders, cookie managers, camp, teach specific skills, etc.</li> </ul>
		<ul> <li>Membership Dues: \$25/year for Adults; \$40/year for girls. This includes access to all council activities and training for adults/volunteers</li> </ul>
		<ul> <li>Will have lots of support from Girl Scout Council to start up troop. Participate in activities and access to items like "Girl Scout Experience Box" to help with planning activities.</li> </ul>
		Meetings can be 1-1.5 hours, once every two weeks
		PTA requested a digital flyer and information. Will help spread the word.