

Liholiho Laulima PTA

Executive Board Members Meeting Minutes

SY 2024-2025

Reference:

Template	Liholiho Elem Website	Laulima Website
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Principal	Dr. Alan Lee
President	Chris Ichiki
Fundraising	Scott Iwanaga, Cara Oda, Candace Arakaki, Mikala Kanae
Committee	Membership: Nathaniel Chun, Special Activities: Kaimana Kong, Noelle Naone
Membership	Rachel Gillotti, Samantha Robler
Treasurer	Namie Wong
Secretary	Jennifer Ladao, Sheree Hashimoto
Webmaster	Aaron Ohta, Leo Hourvitz

Date: January 8, 2025

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Location: Liholiho Elementary School Library

Start Time: 5:03pm

End Time: 5:57pm

Attendance: Dr. Lee, Chris, Rachel, Sam, Namie, Aaron, Nate, Sheree, Mikala

Staff: Greg Serve, Kelsi Au

Agenda Items	Person Sharing	Discussion
Principal's Report	Dr. Lee	• Safety Concerns: Recent incidents over the break and after hours brought up safety concerns. School does not have any security cameras. ○ Trash from what seems to be from people partying being found on the 8th avenue side of campus. ○ Break-in attempt into F101 classroom around the day after Christmas. Break-in was not successful, nothing stolen and damage has been repaired. ○ In a separate incident, someone left something potentially dangerous on campus. ○ Ask for parents and neighbors to be careful and on the lookout. Contact office staff or HPD if necessary. • Liholiho's VEX Robotics team won 1st place this past weekend! Congrats!
President	Chris	No updates to report
VP Membership	Rachel	• Holiday Cheer: ○ Photo booth was well received, will try to do it at other events. Cost is around \$500 per event. A+ was able to use the photo booth first and it was a nice gesture to give them access. Could use it for other events as there are customizable backgrounds, number of photos, etc. Maybe do less props and photo options to keep the line moving. ○ Gingerbread station went smoothly. Having the teachers (Mr. T and Ms. Lee) check in families made it go faster since they knew most of the students. The number of gingerbread houses were reduced to one per family as opposed to one per student last year. Ideas for next year: purchase pre-made houses, switch to christmas tree cones, or switch to gingerbread men. ○ Crowd control was a lot better with group assignments. • PTA Member Gifts: Plan to distribute Liholiho keychains and stickers to members (around 73 members). Were originally for turkey trot but not delivered in time. • Kaimuki Christmas Parade: ○ Big improvement with the Silver Sponsorship. It was worth it and will continue to budget for Silver sponsorship. Liholiho was in the beginning of the parade, got decent coverage on the tv broadcast, and participants were able to get home at a decent time.
Secretary	Sheree	• Motion to approve December minutes. Approved by Namie and Chris • STEM Day scheduled for 02/13 4:00pm-5:30pm, led by Katie Imanaka. ○ Asking for help recruiting schools or organizations willing to do a short STEM activity or share info on STEM careers.

		○ Kalani Robotics team and Pearl Harbor Naval Shipyard confirmed. ○ Waiting for response from UH College of Engineering, Home Depot, Coding after school class
Fundraising	Namie Rachel	● Amounts raised from recent fundraising events: \$713.65 Habbitat Tree, \$244.13 Panda Express, \$912.90 total so far from Kona Ice *highest profit days are Fridays ● Next CPK Fundraiser scheduled for Tuesday after spring break ● Fundraising Suggestion: Silent Auctions ○ Especially for big events and Liholiho Centennial ○ Silent auctions with donations from businesses and parents. Would be good to start on request letters now at the beginning of the year to lock-in donations early. Keep-it-Kaimuki group is good to start with, they can distribute info to other Kaimuki businesses. ● Fundraising Suggestion: School Supply Kits ○ Get lists early from teachers, purchase supplies in bulk, bundle into kits that parents can purchase. PTA can make a small profit. Benefit to parent is quick and easy, no need to shop for school supplies.
Treasurer	Namie	● Raised \$21K in fundraising this school year (does not count December fundraisers yet) ● Fundraising looks good, we have raised more than we spent ● Financial statement was emailed ● Original Budget was \$34K and we are at \$16K spent. ● Turkey Trot Pizza Party: Still being scheduled for 2 classrooms (raised the most money)
Teacher Reps	Greg Kelsi	● Centennial Celebration was mentioned at recent teacher meetings. They will start to discuss and will provide any updates.
Membership	Nate	● General Membership Meeting Friday, 01/24 5:00p-6:00p Tailgate Theme ○ Park/gather on the field, bring your own chair ○ Food at ~\$2/person: hot dogs, chips, drinks. Will use burners to keep warm, will need volunteers to help wrap hotdogs for distributing ○ Activities: maybe cornhole or small games on the sides of the field. May inquire with Coach Jasz if there are field games she can let us use. Need to keep logistics and number of attending in mind - we don't want to take up too much space ○ Rather than a presentation, flyers will be passed out. Include PTA upcoming events, fundraising update on how much raised, update on how funds were used, search for Board Members for next year ○ Borrowing speaker system from school to make brief announcements on field

Special Activities		
Webmaster	Aaron	• Updating events calendar on website with info provided • Will post approved November and December minutes
Teacher Appreciation	Rachel	• Next distribution of gift cards will be \$50 cards this month
Next Meeting:		
Open		