

# Liholiho Laulima PTA

## Executive Board Members Meeting Minutes

### SY 2024-2025

Reference:

|                          |                                       |                                 |
|--------------------------|---------------------------------------|---------------------------------|
| <a href="#">Template</a> | <a href="#">Liholiho Elem Website</a> | <a href="#">Laulima Website</a> |
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| <b>Principal</b>   | <b>Dr. Alan Lee</b>                                                               |
| <b>President</b>   | <b>Chris Ichiki</b>                                                               |
| <b>Fundraising</b> | <b>Scott Iwanaga, Cara Oda, Candace Arakaki, Mikala Kanae</b>                     |
| <b>Committee</b>   | <b>Membership: Nathaniel Chun, Special Activities: Kaimana Kong, Noelle Naone</b> |
| <b>Membership</b>  | <b>Rachel Gillotti, Samantha Robler</b>                                           |
| <b>Treasurer</b>   | <b>Namie Wong</b>                                                                 |
| <b>Secretary</b>   | <b>Jennifer Ladao, Sheree Hashimoto</b>                                           |
| <b>Webmaster</b>   | <b>Aaron Ohta, Leo Hourvitz</b>                                                   |

Date: October 2, 2024

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Location: Liholiho Elementary School Library

Start Time: 5:03pm

End Time: 5:59pm

Attendance:

Staff: Stern

Others: Chris, Nate, Rachel, Sam, Mikala, Scott, Sheree

| Agenda Items       | Person Sharing | Discussion                                                                                                                                                                                                                                                                                                                                                                                                                  |
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| Principal's Report | Dr. Lee        | Trunk or Treat: <ul style="list-style-type: none"><li>Discussed with Staff</li></ul> Meeting with Solar run AC system since school is not able to move forward with electrical                                                                                                                                                                                                                                              |
| President          | Chris          | Suggestion to fund paying teachers to run after school activities                                                                                                                                                                                                                                                                                                                                                           |
| VP Membership      | Rachel         | 67 members - in need if another 11<br>Emailing going out to Hawaii State PTA to question what members to get in return<br>Reached out to Manoa Elem PTA to inquire about insurance and other set ups                                                                                                                                                                                                                        |
| Secretary          | Jenn           | Move to approve August and September Meeting Minutes <ul style="list-style-type: none"><li>Approved; post to website</li></ul>                                                                                                                                                                                                                                                                                              |
| Fundraising        | Scott          | Regal Fundraiser <ul style="list-style-type: none"><li>More volunteers this year; great turnout</li><li>Total profit est \$17,000 (Last SY\$19,000)</li><li>Ordered about 1200 of each, going into next year cut by 5%</li><li>Few incidents regarding buyers not having their tickets present; suggestion to Regal to add "Must have ticket to redeem"</li><li>Top sellers: 160 tickets; 115 tickets; 98 tickets</li></ul> |

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|                    | <p>Rachel</p> <p>Cara</p> <p>Rachel</p> | <ul style="list-style-type: none"> <li>• Top Homeroom: Pizza; Secondary: Otter Pops</li> <li>• Okay to distribute extra to staff</li> </ul> <p>CPK Fundraiser:</p> <ul style="list-style-type: none"> <li>• Paperwork is complete and fundraiser is confirmed for Oct 15th</li> <li>• Kids will turn in receipts with name on it and they will be entered into a raffle to win a gift card</li> </ul> <p>Habilitat Fundraiser:</p> <ul style="list-style-type: none"> <li>• Presentation to the students</li> <li>• Flyers will be home in 10/3 Thursday Folders</li> <li>• October 18, 2024</li> </ul> <p>Turkey Trot:</p> <ul style="list-style-type: none"> <li>• Coach Jasz sending out school wide incentives; extra recess, silly string the teachers, silicone bracelets, stickers</li> </ul> |
| Treasurer          | Namie                                   | <p>Financial breakdown sent through September</p> <p>\$30 gift cards: Support category</p> <p>PC Day food: Appreciation category</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Teacher Reps       | Ms. Stern                               | Informed staff about willingness to support field trips. Staff asked to inform Dr. Lee if interested                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Membership         | Nate                                    | Follow up survey to members requesting suggestions about meetings. Feedback enjoyed that it was a gathering and quick meetings; while a few suggested a longer meeting time.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| Special Activities | Rachel                                  | <p>Trunk of Treat</p> <ul style="list-style-type: none"> <li>• Confirmed: <ul style="list-style-type: none"> <li>○ Inflatables</li> <li>○ Carnival games</li> </ul> </li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

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|           |       | <ul style="list-style-type: none"> <li>○ Prizes ordered</li> <li>○ Classroom to house prizes</li> <li>○ Rainbow Art</li> <li>• Awaiting confirmation: <ul style="list-style-type: none"> <li>○ Photo booth</li> </ul> </li> <li>• Tabling for next school year: <ul style="list-style-type: none"> <li>○ 5th grade haunted hallway</li> </ul> </li> <li>• Other things: <ul style="list-style-type: none"> <li>○ PTA to purchase and provide all candy for the trunks</li> <li>○ Food Sales: Boston Pizza + drink and Musubi + drink combos</li> <li>○ Awarding and providing gift cards for the best trunk</li> <li>○ Confirming Kalani HS Volunteer assignments <ul style="list-style-type: none"> <li>▪ PTA provide them dinner</li> </ul> </li> </ul> </li> </ul> <p>Kaimuki Parade</p> <ul style="list-style-type: none"> <li>• Silver sponsorship</li> <li>• Banner for back of trolley to promote alumni reach out for 100 year celebration</li> <li>• Kaimuki newsletter: connecting for possible advertisement as well</li> <li>• Food sales: PTA to look at food sales</li> </ul> <p>Olelo Hawaii</p> <ul style="list-style-type: none"> <li>• Documentation</li> <li>• Promoting classes open to all</li> <li>• Reaching out and connecting with other groups at school; hula class</li> <li>• Great way to prepare for the birthday celebration</li> </ul> |
| Webmaster | Aaron | <p>Parent collaboration (looking to add questions to the inquiry)</p> <ul style="list-style-type: none"> <li>• To add components to allow parents to share their occupation</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

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|                      |       | <ul style="list-style-type: none"> <li>• Inquire about willingness to participate as a career speaker</li> <li>• Business to support PTA or know of business</li> <li>• Volunteer time</li> </ul>                                                                                  |
| Teacher Appreciation | Scott | PC Day: <ul style="list-style-type: none"> <li>• 150 Asato cups of ice cream</li> <li>• Positive teacher feedback</li> </ul> Teacher Birthday Celebration: <ul style="list-style-type: none"> <li>• PTA to provide a meal for teachers in recognition of their birthday</li> </ul> |
| Next Meeting:        |       |                                                                                                                                                                                                                                                                                    |
| Open                 |       |                                                                                                                                                                                                                                                                                    |