

# Liholiho Laulima PTA Executive Board Members Meeting Minutes SY 2025-2026

<b>Liholiho Laulima Board Members for the 2025-2026 School Year</b>	
<b>Principal</b>	<b>Dr. Alan Lee</b>
<b>President</b>	<b>Rachel Gillotti</b>
<b>Vice President Membership</b>	<b>Samantha Robler, Katie Dungan</b>
<b>Vice President Fundraising</b>	<b>Mikala Kanae, Candace Arakaki, Jennifer Endo, Noel Hirshen</b>
<b>Treasurer</b>	<b>Nathaniel Chun</b>
<b>Secretary</b>	<b>Sheree Hashimoto</b>
<b>Committee -Membership</b>	<b>Emma Snakenberg, Holly Williams-Hernandez</b>
<b>Committee - Special Activities</b>	<b>Kaimana Kong, Noelle Nanoe, Chandelle Yi, Mykel Holden, Linden Miller, Hannah Wang</b>
<b>Webmaster</b>	<b>Aaron Ohta, Leo Hourvitz</b>

Date: December 3, 2025

Location: Liholiho Elementary School Library

Time: 5:00 pm to 6:00 pm

Attendance: Dr. Lee, Rachel, Nate, Chandelle, My'kel, Holly, Katie, Sam, Noel, Sheree

Staff:

<p><b>Principal's Report (Dr. Lee)</b></p> <ul style="list-style-type: none"> <li>● Projecting roughly 419 students for the next academic year, which is a stable number</li> <li>● Discussion on the \$6K allocation for field trips. Deciding on whether to do a flat \$1K for each grade or for a specific item (bus/transportation). Each field trip varies greatly in cost therefore it would be easier if there are specific guidelines on how to use it.</li> </ul>
<p><b>President Report (Rachel)</b></p> <ul style="list-style-type: none"> <li>● Mural Update               <ul style="list-style-type: none"> <li>○ Goal to have the mural done by Feb. 9. The students will be involved in providing feedback and possible assistance. The formal announcement of the mural will be done once the contract is finalized. Stay tuned.</li> </ul> </li> <li>● Centennial Sponsorships               <ul style="list-style-type: none"> <li>○ Continue to ask for assistance in getting sponsorships and donations. Keep it Kaimuki has been a great resource</li> </ul> </li> <li>● Centennial Celebration               <ul style="list-style-type: none"> <li>○ Each grade is working on a presentation or performance</li> <li>○ Former teachers will be on campus as VIPs on the Wednesday</li> <li>○ Former principals will be on campus as VIPs on the Thursday</li> <li>○ Paina day celebration will be on the Friday</li> </ul> </li> </ul>
<p><b>Secretary Report (Sheree)</b></p> <ul style="list-style-type: none"> <li>● Pending vote for November minutes. Posted in google drive but not emailed to everyone yet.</li> </ul>
<p><b>Treasurer Report (Nate)</b></p>

<ul style="list-style-type: none"> <li>● Financials are steady and good. Passed out update sheet to attendees.</li> </ul>
<p>Membership Report (Sam &amp; Katie)</p> <ul style="list-style-type: none"> <li>● Liholiho Gear (Hats, Keychains, Pins, Stickers) <ul style="list-style-type: none"> <li>○ Using as prizes for Turkey Trot and all extras will be sold at Centennial Fundraisers</li> <li>○ Possible distribution to members</li> <li>○ Distribute to VIPs at Centennial</li> <li>○ Distribute to all teachers/staff</li> </ul> </li> </ul>
<p>Fundraising Report (Mikala, Candace, Scott, Jen, Noel)</p> <ul style="list-style-type: none"> <li>● Kona Ice spent amount was \$553, we received around \$165 of that total</li> </ul>
<p>Teacher Report (Greg &amp; Kelsi)</p> <ul style="list-style-type: none"> <li>● Funding requests from teachers: <ul style="list-style-type: none"> <li>○ \$182 for Hawaiian Language books and puzzles (Sellner)</li> <li>○ \$100 for 2nd grade westward movement celebration (Funakoshi)</li> <li>○ Motion to vote and approved - Katie and Sam</li> </ul> </li> </ul>
<p>Hawaiian Culture (Kaimana)</p> <ul style="list-style-type: none"> <li>● Next activity is December 8</li> </ul>
<p>Turkey Trot</p> <ul style="list-style-type: none"> <li>● Prizes for Turkey Trot: <ul style="list-style-type: none"> <li>○ Participants - Liholiho gear</li> <li>○ Classrooms that hit the \$500 goal - teachers will receive target gift card</li> <li>○ Classrooms that hit the 100% participation - ice cream party</li> <li>○ Students within each grade with the most laps - medals</li> <li>○ Individual student prizes - possible airpods</li> </ul> </li> </ul>
<p>Kaimuki Christmas Parade (Noelle)</p> <ul style="list-style-type: none"> <li>● 150 total signed up including walkers</li> <li>● Trolley will pickup and dropoff at Liholiho once again</li> </ul>
<p>Holiday Cheer</p> <ul style="list-style-type: none"> <li>● In need of 25 volunteers</li> </ul>
<p>Teacher/Staff Appreciation</p> <ul style="list-style-type: none"> <li>● All Teacher/Staff will receive Liholiho gear</li> <li>● Distributed mini pies to all teachers/staff for Thanksgiving</li> <li>● Next appreciation will be the last week of school. Use funds towards Sunshine Committee instead so that they can decide how to use the funds. Motion to vote and approve - Sam and Katie</li> </ul>
<p>Webmaster (Leo &amp; Aaron)</p> <ul style="list-style-type: none"> <li>●</li> </ul>
<p>Open Discussion</p> <ul style="list-style-type: none"> <li>●</li> </ul>
<p>Next Steps &amp; Meeting Dates</p> <ul style="list-style-type: none"> <li>● Next Meeting January 14, 2026</li> </ul>