

# Liholiho Laulima PTA Executive Board Members Meeting Minutes SY 2025-2026

<b>Liholiho Laulima Board Members for the 2025-2026 School Year</b>	
<b>Principal</b>	<b>Dr. Alan Lee</b>
<b>President</b>	<b>Rachel Gillotti</b>
<b>Vice President Membership</b>	<b>Samantha Robler, Katie Dungan</b>
<b>Vice President Fundraising</b>	<b>Mikala Kanae, Candace Arakaki, Jennifer Endo, Noel Hirshen</b>
<b>Treasurer</b>	<b>Nathaniel Chun</b>
<b>Secretary</b>	<b>Sheree Hashimoto</b>
<b>Committee -Membership</b>	<b>Emma Snakenberg, Holly Williams-Hernandez</b>
<b>Committee - Special Activities</b>	<b>Kaimana Kong, Noelle Nanoe, Chandelle Yi, Mykel Holden, Linden Miller, Hannah Wang</b>
<b>Webmaster</b>	<b>Aaron Ohta, Leo Hourvitz</b>

Date: April 8, 2026

Location: Virtual (Google Meet)

Time: 5:00 pm to 6:11 pm

Attendance: Dr. Lee, Rachel, Sam, Chandelle, Nate, Linden, Katie, Sheree, Emma, Kaimana, Mikala, Noel, Aaron

Staff:

### Principal's Report (Dr. Lee)

- Enrollment for 26-27 school year
- Calendar of events
  - Welcome back tentatively Thursday, 07/30
  - Similar calendar of events. Not anticipating anything new
  - Possibility of moving turkey trot to february and adding a career day
  - Researching the possibility of doing an 'imu for thanksgiving. First year, just to try it out. Future years possibly turning it into a fundraiser
  - Kindergarten picnic will continue, it is a good event
- 5th Grade Camp Erdman
  - Camp was originally canceled due to weather. Rescheduled to April 27-29
  - Chartered a tour bus since the normal school bus is unavailable. Cost will be roughly \$3,048. Cost of the bus and transportation is not included in the cost that the parents pay.
  - Motion for PTA to contribute \$2,000 towards the \$3,048 bus fees. Motion to approve by Rachel, Second by Sam. None Opposed.
  - Note: Funds have been given to each grade in support of field trips
- Interest in mural for Liholiho
  - Artist "30chan" @30chan\_sawa contacted Dr. Lee with interest in doing a mural for Liholiho, possibly free of cost. Dr. Lee will meet with her to find out more information

<p>President Report (Rachel)</p> <ul style="list-style-type: none"> <li>● \$500 Funding Request from Ashley Botelho for funding for a field day <ul style="list-style-type: none"> <li>○ Bounce house, inflatables, and lunch for field day specifically for Service groups - Aloha Ambassadors, student council, JPO</li> <li>○ PTA has funds in student service groups. Request will most likely be approved once more details are provided. No vote needed.</li> </ul> </li> </ul>
<p>Secretary Report (Sheree)</p> <ul style="list-style-type: none"> <li>● Approve March Minutes <ul style="list-style-type: none"> <li>○ Motion to approve Katie, second Noel</li> </ul> </li> </ul>
<p>Treasurer Report (Nate)</p> <ul style="list-style-type: none"> <li>● Taxes have been submitted and completed (501c3)</li> <li>● In good standing with Hawaii State PTSA, and National PTSA. <ul style="list-style-type: none"> <li>○ The benefit of being a part of PTSA is liability insurance (\$100 per year for umbrella coverage).</li> <li>○ Discussion on what PTSA can access and what we should and should not share</li> </ul> </li> <li>● In good financial standing</li> <li>● Teacher Staff Appreciation and Support <ul style="list-style-type: none"> <li>○ \$3700 balance left to spend. Upcoming teacher appreciation week coming up</li> </ul> </li> </ul>
<p>Membership Report (Sam and Katie)</p> <ul style="list-style-type: none"> <li>● Movie Night - one of the Fridays in May. Possibly May 15 <ul style="list-style-type: none"> <li>○ Rent a screen (last year it cost \$950)</li> <li>○ Free popcorn</li> <li>○ Sell food items - pizza? Hotdogs?</li> <li>○ Possible pairing with an Art show or some school event, similar to last year</li> <li>○ Helpers: Katie, Sam, Holly, Chandelle, Linden. Any other volunteers, let Katie or Sam know.</li> </ul> </li> </ul>
<p>Fundraising Report (Mikala, Noel)</p> <ul style="list-style-type: none"> <li>● CPK raised \$1,372</li> <li>● Kona Ice on 04/24 and 05/22</li> <li>● Field Day 05/22 <ul style="list-style-type: none"> <li>○ Small fundraiser idea: Pay \$1-\$5 to tattoo an approved teacher. Use temporary tattoos, face costs more than other parts of the body, teachers put on the tattoos themselves, only teachers who volunteer to participate will be listed.</li> </ul> </li> <li>● Working on a Year in Review Report of the events we held, how much was raised, and where the funds went/will be used, etc.</li> <li>● 2026 Planning <ul style="list-style-type: none"> <li>○ Regal Bread 09/26</li> <li>○ Foodland Give Aloha (September)</li> <li>○ Kona Ice</li> </ul> </li> <li>● Special Projects (Mikala) <ul style="list-style-type: none"> <li>○ Distribute patch totes on 05/27</li> <li>○ Liholiho Books - 5th Grade Promotion Gift, add a note from PTA</li> </ul> </li> </ul>
<p>Teacher/Staff Appreciation (Katie, Mikala)</p> <ul style="list-style-type: none"> <li>● Admin Appreciation 04/22 <ul style="list-style-type: none"> <li>○ Refrigerator quoted around \$300, which includes delivery and hauling. Katie has a contact at Ferguson who might be able to help with the purchase</li> </ul> </li> <li>● Teacher Appreciation Week 05/04-05/08 <ul style="list-style-type: none"> <li>○ Chalk the Walk - Sunday 05/03</li> <li>○ Monday - Breakfast</li> <li>○ Wednesday - Light lunch</li> <li>○ Recess/Lunch Duty Coverage Signups</li> </ul> </li> </ul>
<p>Webmaster (Leo &amp; Aaron)</p> <ul style="list-style-type: none"> <li>● Ideas for our Liholiho Laulima website <ul style="list-style-type: none"> <li>○ Send suggestions on style, colors, graphics, design, features, etc.</li> <li>○ Send suggestions on other websites to look at for ideas</li> <li>○ Noel will be the POC on deciding the website vision</li> </ul> </li> </ul>

**Nomination Committee**

- Nominations are looking good. All seats are looking to be filled for next year
- Ballots should be sent out by the end of the month so that there is enough time for the new board members to attend transition meetings

**Special Activities**

- Ohana workshops (04/13, 05/11)

**Next Steps & Meeting Dates**

- Next Meeting May 13, 2026
- Transition Meeting - sometime in June