

Liholiho Laulima PTA Executive Board Members Meeting Minutes SY 2025-2026

Liholiho Laulima Board Members for the 2025-2026 School Year	
Principal	Dr. Alan Lee
President	Rachel Gillotti
Vice President Membership	Samantha Robler, Katie Dungan
Vice President Fundraising	Mikala Kanae, Candace Arakaki, Jennifer Endo, Noel Hirshen
Treasurer	Nathaniel Chun
Secretary	Sheree Hashimoto
Committee -Membership	Emma Snakenberg, Holly Williams-Hernandez
Committee - Special Activities	Kaimana Kong, Noelle Nanoe, Chandelle Yi, Mykel Holden, Linden Miller, Hannah Wang
Webmaster	Aaron Ohta, Leo Hourvitz

Date: October 1, 2025

Location: Liholiho Elementary School Library

Time: 5:00PM to 6:26PM

Attendance: Rachel, Mikala, Nate, Chandelle, Katie, Aaron, Sam, Mykel, Holly, Linden, Emma, Dawn Kaimana

Teacher/Staff: Greg Serve

President Report (Rachel)

- Buddah Mochi Bags
 - Order should arrive the week after Fall break. One-time order of 500 bags, no extra orders. Working on logistics - how much to sell at trunk or treat, other events, centennial, etc. Will sell for \$20 each.
- PTA is sponsoring the Centennial.
 - Board has access to a shared folder that contains materials and updates
 - \$25K from last year's budget has been set aside
 - Mural Plans
 - Emily States from Kaulumaika (well known Hawaii artist) visited the school and is excited to work on a mural. The tentative location of the mural is the J-Building wall facing the fish playground.
 - Additional Murals by the students might be possible. Either one per grade or one by the whole school. Emily will work with guiding the students.
 - Emily can also assist with Block printing opportunities at the Centennial event. For example, block prints of designs from the Mural can be printed on canvas (bags, shirts, fabrics, etc).
 - Brainstorming ideas for revenue other than parent/family donations
 - Silent Auctions and inquiries of corporate sponsorships will be done at Trunk or Treat Event. Another silent auction planned at the Holiday Cheer and/or other events leading up to the Centennial
 - Sponsorship Tiers

- Range from \$250 to \$5K with benefits such as social media, marketing, booths, banners, etc.
- PTA board and Centennial Committee will work together with Sponsors.
- Letters and Flyers will be created to distribute. Please contact Rachel if you know of any businesses that we can reach out to
 - Monthly Newsletter going out in tomorrow's Thursday folder

Secretary Report (Sheree)

- September Minutes - Motion to approve by Sam; Mykel and Holly approve

Treasurer Report (Nate)

- Financial Report has been shared with Board
 - Everyone is on budget so far
 - Zeffy, the new Point-of-Sale (POS) system, is working and we have successfully received funds.
 - Will be using the new POS at future events for collecting funds. Board members can use their phones to collect payment for items being sold.

Membership Report (Sam & Katie)

- Ice Cream Social
 - Feedback Received: It was a good event. Everyone loved the band, just a little loud.
- Sent out a few email pushes to get new members
- Holiday Cheer will be the next big membership event

Fundraising Report (Mikala)

- Regal Fundraiser
 - Raised around \$15K. Pickup went smoothly.
- Give Aloha - Ongoing during the month of September
 - Raised \$1,500. Going through the receipts for raffle winners. Prizes will be awarded to top donator (airpods), raffle drawing winner, and class with the most donations.
- Habilitat - Ongoing through 10/31
- Kona Ice - Ongoing
 - Will be at Trunk or Treat from 4pm-6pm
- CPK scheduled for 10/14
 - Printed in the Newsletter and will ask teachers to remind students on Monday 10/13.
- Trunk or Treat 10/24
 - PTA will be selling KC waffle hot dogs, buddah mochi bags, centennial shirts
- Turkey Trot 11/26
 - Coach Jasz is in charge
 - Will try to incorporate makahiki games (hawaiian culture)
 - Still brainstorming on how to run it - count laps again? Incentives? Sponsorships?

Teacher Report (Greg)

- Teachers are assisting with searching for Alumni for Centennial
- F101 Music teachers - Requested assistance in clearing up PTA materials in F101
- Fred Magnenat - Inquired on House Band setup for Trunk or Treat event
- PC day - Much appreciated. Snacks were a hit

Hawaiian Culture (Kaimana)

- Next STEM night 10/13 (li-hing gummies)
- Turnout has been good

Trunk or Treat (Linden & Chandelle)

- Activities: Trunk-or-treat (Teachers), Inflatables, Carnival Games, Food
- Volunteers (needs more!)
 - Need board member volunteers - specifically for cash sales. Volunteers use the QR code to sign up
 - Inflatables and Games - 17 Kalani high school students
 - PTA KC waffle dogs - Making the dogs, packing, and selling
 - Cafeteria - Game prizes, buddha bags, centennial shirts, silent auction
- Trunks 4:00pm-5:30pm

- Asking for candy donations from families
- Pizza, Boba, and Kona Ice food trucks
 - Kona ice 30% profits back to us.
- House Band
 - Possibly the 2nd floor of J-building
- Canned Food drive (Student Council)
 - Asking for canned food donations from families

Teacher/Staff Appreciation

- Custodian appreciation
 - Rainbow Drive-Inn lunch and snacks were provided
 - Students made cards
- Ordered Centennial Shirts for all Liholiho Teachers and Staff

Holiday Cheer

- Tentatively scheduled for Wednesday 12/10
- Contact Sam if interested in helping committee

Kaimuki Christmas Parade 12/04

- Trolley is confirmed. Will plan for same pickup/drop off at Liholiho

Webmaster (Aaron)

- Switched FlipCause plan from yearly to monthly plan due to cost savings. Once we receive the funds owed to us from FlipCause we will cancel/close our plan.
- New PTA Lualaba website created on a different platform. Still offline until everything is checked and transferred over to the new site. Aiming to be live by the Turkey Trot event.
- New Point-of-Sale (POS) Zeffy is setup and running
- Social Media - PTA Instagram account
 - PTA started in 2020 but has not been used in a few years.
 - If anyone is interested in running the social media for us, contact Rachel.

Open Discussion

- PTA Lualaba Shirts (Mykel)
 - Rough draft of images presented to board. Includes Liholiho warrior mascot
 - Will get price comparisons for types of shirts. Then we can vote on it.

Next Steps & Meeting Dates

- Next meeting will be Wednesday, November 5
- Ohana STEM 10/13
- CPK 10/14
- Parent teacher conferences
- Trunk or treat 10/24