

Liholiho Laulima PTA

Executive Board Members Meeting Minutes

SY 2024-2025

Reference:

Template	Liholiho Elem Website	Laulima Website
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Principal	Dr. Alan Lee
President	Chris Ichiki
Fundraising	Scott Iwanaga, Cara Oda, Candace Arakaki, Mikala Kanae
Committee	Membership: Nathaniel Chun, Special Activities: Kaimana Kong, Noelle Naone
Membership	Rachel Gillotti, Samantha Robler
Treasurer	Namie Wong
Secretary	Jennifer Ladao, Sheree Hashimoto
Webmaster	Aaron Ohta, Leo Hourvitz

Date: December 4, 2024

[Back to Top](#)

Location: Liholiho Elementary School Library

Start Time: 5:16pm

End Time: 6:19pm

Attendance: Dr. Lee, Chris, Rachel, Noelle, Namie, Scott, Sheree, Kaimana

Staff: Greg Serve, Kelsi Au, Jasz

Agenda Items	Person Sharing	Discussion
Principal's Report	Dr. Lee	- Assemblies: What are the rules? - Parents have been inquiring if they are able to attend assemblies. Parents are welcome, will not be turned away. Usually Assembly students being recognized or winners' families are invited. - Assemblies are generally quick and small due to weather. If it rains, it is moved to the cafeteria and there is limited space. - Wednesday assemblies - won't turn away parents, but it's very short (less than 5min) - For the future - maybe can add it to the PTA calendar of events - Future WOW Assemblies planned - March 14, May 16 - Flyers this week + Newsletter - Kona Ice, Panda Express, Holiday Cheer - Turkey trot extended deadline for donations - Beautification Project to celebrate Liholiho's birthday - Not too big. Still brainstorming.
President	Chris	Nothing to report
VP Membership	Rachel	- January Tailgate Party Update (Nate) - Aiming for a Friday in January 24 or 31 5p-6p - Attendees can wear sports jerseys (NFL playoff weekend, SuperBowl coming up) - Setup on the field, attendees can bring their own chairs - Sell/provide hot dogs, chips, drinks - Holiday Cheer 12/18 100+ people signed up (PTA members alone) before general registration went out - Planned Stations: Gingerbread House, Cookie decorating, Ornament making, photo stations (selfie stations, photo booth in cafeteria). Kids will get assigned into groups and then rotate according to group to keep from overcrowding - Toy donations will be accepted - Need a lot of volunteers - WOW assembly 12/19 - Award turkey trot winners - Trunk or Treat teacher winners - Gingerbread winners
Secretary	Sheree	November Minutes motioned and approved Rachel and Chris
Fundraising	Rachel	- Turkey Trot Update - Raised \$4,500 so far, expect more - deadline extended. Prior years raised \$8,000 - Feedback on Website/Donation process: It was confusing to donate specifically to Turkey Trot. It is easy to accidentally donate to the general PTA rather than the

	Scott	Turkey Trot. Suggested use of larger buttons in the future - clear what cause you are donating to. Suspect a lot of donations might have gone to general PTA rather than Turkey Trot. • Kona Ice ◦ Previous day made \$100, a little lower than usual. However, sales tend to slows down in November/December. ◦ Next one is 12/16. • Movie Night and Bingo Night were canceled. Too many events going on.
Treasurer	Namie	• Paying insurance \$100 and membership (73 members) \$675.25 • IRS 990 completed • Sent out financial update via email • Preparing for 100th year celebration - Reserve funds are available if needed
Teacher Reps	Jasz Greg Kelsi	• Field day 12/20 (fri) 8:20a-11:30a ◦ Hoping for 30 volunteers. Volunteers can park on the field. ◦ Arts crafts, winter olympics, stem crafts - ALL indoors (cafe, library, classrooms) so don't need to worry about the weather • Turkey Trot Feedback ◦ Kids loved the sprinklers, gatorade/water stations, also loved that parents could cheer them on ◦ Brainstorming on how to track laps in the future. App had some issues. Scanners this year had a hard time connecting, scanning wrong QR codes ,etc. • Kindness Month ◦ Went well. Kids made letters, passed out coins to each other • Spirit week will be the week of the field day (last week before Winter break) • Service Projects ◦ Inquired for funding support for projects. Yes, PTA can support. ◦ Projects planned so far: 5th grade-Ornaments for Leahi. 4th grade-valentines day for Leahi • FYI No Kindergarten winter nighttime activity this year
Membership		
Special Activities	Kaimana Noelle	• Kaimuki Christmas Parade 12/05 ◦ Stalkings are strung, it will be hung on the trolleys ◦ Trolley will pick up/drop off families at Liholiho, can park cars in parking lot ◦ Participants need to complete the waiver
Webmaster		
Teacher Appreciation	Rachel	• 12/19 Lunch ◦ Bentos for 2nd quarter bdays/holidays

		○ Gift Cards from Target (\$20 each) for 66 teachers ● \$50 gift cards for 20 classrooms - Midyear - distribute in January
Next Meeting:		
Open		