

Liholiho Laulima PTA

Executive Board Members Meeting Minutes

SY 2024-2025

Reference:

Template	Liholiho Elem Website	Laulima Website
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Principal	Dr. Alan Lee
President	Chris Ichiki
Fundraising	Scott Iwanaga, Cara Oda, Candace Arakaki, Mikala Kanae
Committee	Membership: Nathaniel Chun, Special Activities: Kaimana Kong, Noelle Naone
Membership	Rachel Gillotti, Samantha Robler
Treasurer	Namie Wong
Secretary	Jennifer Ladao, Sheree Hashimoto
Webmaster	Aaron Ohta, Leo Hourvitz

Dates are hyperlinked; Please click on a date to view the minutes for that meeting.

Quarter 1	Quarter 2	Quarter 3	Quarter 4
August 7, 2024 September 4, 2024 October 2, 2024	November 6, 2024 December 4, 2024	January 8, 2025 February 5, 2025 March 5, 2025	April 2, 2025 May 7, 2025

Date: May 7, 2025

Location: Liholiho Elementary School Library

Start Time: 5:04 pm

End Time: 5:41 pm

Attendance: Dr. Lee, Chris, Nate, Namie, Chandelle, Holly, Rachel, Katie, Emma, Sheree

Staff: Greg Serve, Kelsi Au, Megan Stern

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Agenda Items	Person Sharing	Discussion
Principal's Report	Dr. Lee	• School Calendar Booklet for next academic year ◦ Mid June is the deadline to include events in the main calendar section • Summer activities on campus will include Hub and Special Education programs
President	Chris	• Student Council, JPO, and Student Ambassadors appreciation event ◦ Students will stay on campus and will order food • Scheduling PTA Board Transition meeting for June
VP Membership	Rachel	• Teacher Appreciation Week ◦ Sunday - good turnout at Chalk the Walk ◦ Monday - provided continental breakfast ◦ Thursday - Tight Tacos lunch ◦ Throughout the week - Recess and lunch supervision have had good parent participation, going smoothly • Liholiho stickers and small gifts will be given as congrats/farewell gifts to 5th graders. Also welcome gifts for incoming Kindergarteners as a way to introduce the PTA
Secretary	Sheree	• April Minutes - Approved by Namie and Chris
Fundraising	Mikala	• Give Aloha ◦ Forms were submitted May 1 ◦ Takes place during the month of September at Foodland stores. Customers would mention Liholiho Elementary or our school code ◦ Deciding on a Liholiho Elementary banner at Foodland and also at the school • Regal Fundraiser ◦ Tentatively scheduled for Sept 28 • Kona Shave Ice ◦ Continuing throughout next school year
Treasurer	Namie	• Emailed financial data to the Board • Reminder to turn in all remaining reimbursements for the year by June 1.

		• Working on closing out the year on June 30, then handing over duties to the next Treasurer
Teacher Reps	Greg Kelsi Megan	• Distributed handmade Thank you cards made by students • Grateful for Teachers Appreciation Week
Membership	Nate	• Movie Night/Art Walk on May 16 ○ 267 attendees (78 families) signed up so far. Expecting more to sign up when included in Dr. Lee's newsletter this week. ○ Vendor will handle screen, projector, speakers, and generator for power ○ Setup and parking logistics have been discussed with Kimo. Half the field will be for parking, half will be for a sitting area. Kimo will close the school at 9pm. ○ If rain expected, will either move to the cafeteria or cancel ○ Popped popcorn, glow necklaces, and tattoos will be distributed by PTA ○ Volunteers needed for bagging popcorn, directing traffic, monitoring kids (safety concerns in parking lot and equipment due to low visibility)
Special Activities		• Next Monday will be the last Olelo • T-shirts that were printed in January (with spelling errors) will be made into tote bags. Working on a breakdown of where the payment will come from.
Webmaster		
Nomination Committee	Nate Namie	• Next Year's Board positions are in good shape. Ballots will be sent out for voting this week
Open		