

Liholiho Laulima PTA  
Executive Board Members meeting  
January 10, 2022, 6:30, via Zoom

Meeting Agenda

1. Call to Order
  - a. Meeting called to order by President Namie Wong at 6:30 pm.
  - b. Members present: Chris Ichiki, Namie Wong, Heather Florendo, Julie Morikawa, Alan Lee, Babette Arakaki, Fred Magnenat, Ardith Chung
  - c. Introductions
  
2. Principal's Report
  - a. Vaccination clinic on January 7
    - i. 71 individuals (2nd and 1st shot, boosters)
    - ii. If they got the 1st shot then they have to get the 2nd shot on their own - parents were asked to attend to schedule 2nd shot
    - iii. No plans to hold another clinic
  - b. Play in cafe coming soon (2nd, 3rd grade)
  - c. Planning to get covid screening/testing at school (target: asymptomatic students)
  - d. Upper grade students each lunch outside on towels under the tent, but towels didn't quite work with the rain.
    - i. Suggestion: foam squares that could be washed/wiped
  
3. Officer's Reports
  - a. President
    - i. Purchases this school year
      1. Desks dividers for all classrooms and cafeteria
      2. Masks for all students and staff
      3. Filter for air purifiers for all classrooms
        - a. All parts purchased just need to put it together
    - ii. Teacher wish list
      1. Teachers will be sent an email and ask for Amazon link
        - a. PTA will purchase
  - b. Vice President/Membership
    - i. Met with Patty Rabicol (Hawaii PTSA) for an overview
    - ii. Annual responsibilities
      1. Forms: Contact and Annual
      2. Insurance
        - a. \$100/year (paid this year)
    - iii. Monthly responsibilities
    - iv. Minimum to be a member of Hawaii PTSA
      1. 15 members, \$246.25 (\$9.75/member)
    - v. Received membership templates and will modify to add the school logo
    - vi. Membership cost \$10

1. Extra \$0.25 to cover clerical costs
  - c. Secretary
    - i. December minutes approved and will be posted
  - d. Treasurer
    - i. SY21-22 Expense Sheet sent to board
    - ii. Tax form in process of completion
  - e. 2<sup>nd</sup>-5<sup>th</sup> VP – Fundraising
    - i. Reindeer Rumpus
      1. Raised \$10,972.50
      2. Top class (Mrs. Cortez) will have an ice cream party. Chris will be coordinating.
      3. Funds raised were beyond expectation
        - a. Propose: All students to receive a “treat”
      4. Teachers liked having it by class
    - ii. Kona Ice
      1. December - \$192.90
    - iii. Amazon Smile
      1. \$206.31
    - iv. Future event proposal: Read-a-thon
      1. No connected to fundraiser, give prizes
4. Committee Reports
  - a. Teacher Representatives
    - i. Mr. Magnenat created a Google folder for teachers to place photos of reindeer rumpus for Chris to look through and post on the website. He asked teachers to only place photos of students that have signed form.
  - b. Webmaster
    - i. Post - minutes
    - ii. Updated email list with Dr. Lee
5. Other: Parent Inquiries
  - a. Desk shields (all classrooms and cafeteria) - status quo
6. Adjournment
  - a. Meeting adjourned at 7:34 pm
  - b. Next meeting February 7