Liholiho Laulima PTA
Executive Board Members meeting
March 7, 2022, 6:30 pm, via Zoom

Meeting Minutes

1. Call to Order
   a. Meeting called to order at 6:33 pm by President Namie Wong
   b. Attendees: Alan Lee, Chris Ichiki, Namie Wong, Denise Gibo, Babette Arakaki, Julie Morikawa, Fred Magnenat, Heather Florendo, Ardith Chung

2. Principal’s Report
   a. Box Filters
      i. Fifth grade classes built 13 box filters (for various classrooms)
         1. Passed out supplies for 3 classrooms to build their own
      ii. Extra filters available as replacement
   b. Library Renovations
      i. Committee established to create library vision
      ii. Fisher contacted to purchase furniture
      iii. Funded by school and complex (possible)
      iv. May ask parents to help to move books, paint, etc.
   c. Court Covering
      i. Met with Denise Gibo last week
         1. Received contact information
      ii. Soft cover with 4 poles
      iii. Senator Kobayashi put in a request to the legislature for $100,000 for design
   d. Parent Event
      i. Proposed for the beginning of next school year (end of July)
      ii. PTA can make a presentation stating purpose and goals
         1. Solicit membership and board members

3. Officer’s Reports
   a. President
      i. Aina Program
         1. Kindergarten started Feb 28 - after school
         2. Donation received - soil, native Hawaiian plants
         3. Garden docent (new)
         4. Need to buy mulcher and seeds
      ii. Elections
         1. Position description and nomination form will be sent home in Thursday folder
            a. Nominations online (website) and on paper
         2. VP - Fundraising
            a. Propose next year: have a coordinator for each event (Give Aloha, Kona Ice, Habilitat, etc.)
         3. Membership VP
a. Julie will continue next year
4. Asked teachers for suggested parent nominations
5. Teacher Representatives
   a. Mrs. Arakaki & Mr. Magnenat will continue next year
      i. Usually 2 year rotation, with someone leaving at the off year
iii. Hawaii State PTSA convention, virtual
   1. Saturday, April 30
   2. Registration: $25 (budgeted $75)
iv. Bylaws ratified in 2012: needs to be updated
   1. Ask Hawaii State PTSA on guidance on updating bylaws
   2. Bylaws posted on website
   3. Will discuss at a future meeting
b. Vice President/Membership
   i. Will check when payment is due to the Hawaii State PTSA
      1. Need to pay for 15 members ($150)
   ii. Proposed ideas for increasing membership
      1. Have a membership form for incoming Kindergarten (registration now) as part of new student packet
      2. Distribute membership form to all students at the beginning of the year
      3. Kick-off at the beginning of the year/end of summer (in person)
c. Secretary
   i. February minutes approved and posted
d. Treasurer
   i. SY21-22 Expense Sheet emailed to board members
   ii. Kona Ice: $200.70
   iii. Retirement party (Mrs. Small) used Principal’s fund
   iv. Reindeer Rumpus
      1. Donations: $11,872.50 (donations)
      2. Expenses: $299.02 (paperwork) - all expenses not finalized
      2. Donations: $11,872.50 (donations)
   e. 2nd-5th VP – Fundraising
      i. Reindeer Rumpus
         1. Finalizing awards (email sent)
         2. Prizes/Thank You
            a. Gift cards sent to Coach Kelly & Coach Holden
            b. Ice Cream treats ordered for all students
            c. Ice cream party for 3 classes with high participation and donation
4. Committee Reports
   a. Teacher Representatives
      i. Parent event/board meetings - employed A+ for childcare
      ii. PCNC position vacant
         1. Possibly find someone to fill position
   b. Webmaster
      i. Posted - kudos for Reindeer Rumpus (donations, winners)
      ii. Will post nomination form
5. Other: Parent Inquiries
a. none at this time

6. Adjournment
   a. Next meeting, April 11, 2022, 6:30 pm, via Zoom
   b. Meeting adjourned at 7:24 pm by President Namie Wong