

Liholiho Laulima PTA
Executive Board Members meeting
March 7, 2022, 6:30 pm, via Zoom

Meeting Minutes

1. Call to Order
 - a. Meeting called to order at 6:33 pm by President Namie Wong
 - b. Attendees: Alan Lee, Chris Ichiki, Namie Wong, Denise Gibo, Babette Arakaki, Julie Morikawa, Fred Magnenat, Heather Florendo, Ardith Chung

2. Principal's Report
 - a. Box Filters
 - i. Fifth grade classes built 13 box filters (for various classrooms)
 1. Passed out supplies for 3 classrooms to build their own
 - ii. Extra filters available as replacement
 - b. Library Renovations
 - i. Committee established to create library vision
 - ii. Fisher contacted to purchase furniture
 - iii. Funded by school and complex (possible)
 - iv. May ask parents to help to move books, paint, etc.
 - c. Court Covering
 - i. Met with Denise Gibo last week
 1. Received contact information
 - ii. Soft cover with 4 poles
 - iii. Senator Kobayashi put in a request to the legislature for \$100,000 for design
 - d. Parent Event
 - i. Proposed for the beginning of next school year (end of July)
 - ii. PTA can make a presentation stating purpose and goals
 1. Solicit membership and board members

3. Officer's Reports
 - a. President
 - i. Aina Program
 1. Kindergarten started Feb 28 - after school
 2. Donation received - soil, native Hawaiian plants
 3. Garden docent (new)
 4. Need to buy mulcher and seeds
 - ii. Elections
 1. Position description and nomination form will be sent home in Thursday folder
 - a. Nominations online (website) and on paper
 2. VP - Fundraising
 - a. Propose next year: have a coordinator for each event (Give Aloha, Kona Ice, Habilitat, etc.)
 3. Membership VP

- a. Julie will continue next year
 - 4. Asked teachers for suggested parent nominations
 - 5. Teacher Representatives
 - a. Mrs. Arakaki & Mr. Magnenat will continue next year
 - i. Usually 2 year rotation, with someone leaving at the off year
 - iii. Hawaii State PTSA convention, virtual
 - 1. Saturday, April 30
 - 2. Registration: \$25 (budgeted \$75)
 - iv. Bylaws ratified in 2012: needs to be updated
 - 1. Ask Hawaii State PTSA on guidance on updating bylaws
 - 2. Bylaws posted on website
 - 3. Will discuss at a future meeting
 - b. Vice President/Membership
 - i. Will check when payment is due to the Hawaii State PTSA
 - 1. Need to pay for 15 members (\$150)
 - ii. Proposed ideas for increasing membership
 - 1. Have a membership form for incoming Kindergarten (registration now) as part of new student packet
 - 2. Distribute membership form to all students at the beginning of the year
 - 3. Kick-off at the beginning of the year/end of summer (in person)
 - c. Secretary
 - i. February minutes approved and posted
 - d. Treasurer
 - i. SY21-22 Expense Sheet emailed to board members
 - ii. Kona Ice: \$200.70
 - iii. Retirement party (Mrs. Small) used Principal's fund
 - iv. Reindeer Rumpus
 - 1. Donations: \$11,872.50 (donations)
 - 2. Expenses: \$299.02 (paperwork) - all expenses not finalized
 - e. 2nd-5th VP – Fundraising
 - i. Reindeer Rumpus
 - 1. Finalizing awards (email sent)
 - 2. Prizes/Thank You
 - a. Gift cards sent to Coach Kelly & Coach Holden
 - b. Ice Cream treats ordered for all students
 - c. Ice cream party for 3 classes with high participation and donation
4. Committee Reports
 - a. Teacher Representatives
 - i. Parent event/board meetings - employed A+ for childcare
 - ii. PCNC position vacant
 - 1. Possibly find someone to fill position
 - b. Webmaster
 - i. Posted - kudos for Reindeer Rumpus (donations, winners)
 - ii. Will post nomination form
5. Other: Parent Inquiries

a. none at this time

6. Adjournment

- a. Next meeting, April 11, 2022, 6:30 pm, via Zoom
- b. Meeting adjourned at 7:24 pm by President Namie Wong