

Liholiho Lualima PTA

Executive Board Members meeting

August 7, 2023, 5:00 pm, In-Person

Meeting Minutes

Start: 5:04 pm

End: 6:34 pm

Present: Dr. Lee, C.Ichiki, J.Ladao, S.Iwanaga, N.Wong, M.Stern, R.Gillotti, C.Odo, T.McAuley, G.Serve, K.Au

Agenda Items	Person Sharing	Dialogue/ Discussion	Next Steps
Call to Order	Chris	Meeting called to order at 5:04pm	
Introductions	Chris	Chris Ichiki - President and Web Master Julie- Vice President Jennifer- Secretary Namie- Treasurer Scott and Kara- Fundraising Rachel and Samantha- General Membership Megan Stern, Kelso Au, Gregory Serve - Teacher representatives Dr. Alan Lee - Principal	
Principal's Report	Dr. Lee	Power out campus wide- no anticipated time/date or full repair Welcoming the new school year - 450 students; about 55 in kindergarten New Hire Arts teacher- purpose to allow for each grade level to have access to specials Special event possibility, school wide field trip to UH Rainbow Classic to be on Thursday Dec 21, 2023 Hard copy calendars were sent home today	
Officer's report	Chris	Mission for the year: To continue to grow and have fun Teacher Breakfast: Great result and teachers appreciated it	
Membership	Rachel (on behalf of Julie)	Renewal for current members Increase communication about upcoming events and what PTA is and why to become a member	
Secretary	Jenn	Approve minutes from 5/17/23	
Treasurer	Namie	Proposed Budget: Board reviews proposed budget vs. actual Board discusses any changes to make to budget allocation categories Increasing budget for Christmas Parade for trolleys and decorations	Next meeting: approve proposed budget

		<p>Increasing budget for Trunk or Treat</p> <p>Board to take time to reflect on budget breakdown and allocation</p> <p>Update on Audit: forthcoming</p> <p>Payments/deadlines: all taxes are paid; memberships to be paid</p> <p>Reimbursement Procedure: reimbursement form on PTA drive please include completed form and receipts</p>	
Fundraising	Julie, Scott	<p>Q1</p> <p>Regal Fundraiser: Sept 1st, ticket distribution 40 tickets per student will be issued to families and families are responsible to turn in money and return unsold tickets. Tickets are for various food items (10 tickets per food item: 2 types of bread, Portuguese sausage, and hot dog Manapua)</p> <p>Sept 18th, stop collection</p> <p>September 28th, reporting of ticket count</p> <p>Oct 7th, ticket pick up set up though drive through pick up on 9th ave</p> <p>Kalani students to assist with event</p> <p>Decision to not participate in the Habilitat and Give Aloha fundraiser this year. Board approved only two fundraising events for the year - Regal and Turkey Trot.</p> <p>Ongoing:</p> <p>Kona shave ice ongoing last Thursday of every month</p>	
Committee Reports	Tom, Rachel, Sam	<p>Teacher Representatives: continuing to reflect on ideas to increase student engagement and service groups</p> <p>General Membership Meetings: continuing to reflect on ways to increase general membership ; “swag” ideas</p> <p>Special activities:</p> <p>Bingo Night: August 25th</p> <p>50 families and limit number of family who can attend</p> <p>Add note to information that there may be future events</p>	
Webmaster	Chris	Submit content and images for blog	
Questions		PBIS system - Liholiho Loot	
Adjournment	Chris	6:34pm	
Next Meeting		*possible hybrid option	
Announcements			