

Liholiho Laulima PTA  
Executive Board Members meeting  
October 10, 2022, 6:30 pm, via Zoom

Meeting Minutes

1. Call to Order
  - a. Meeting called to order at 6:33 pm by VP of Fundraising, Chris Ichiki.
  - b. Attendees: Chris Ichiki, Namie Wong, Julie Morikawa, Babette Arakaki, Fred Magnenat, Tim Hitchens, Dr. Alan Lee, Katie Uehara, Miki Iwanaga
  
2. Principal's Report
  - a. Attended school safety course. Vulnerability assessment scheduled for 10/20/22.
  - b. One-hour earlier dismissal during parent teacher conference weeks.
  - c. Drainage project ongoing.
  - d. No update on AC project.
  - e. Resurfacing outdoor court starting spring break and wrapping up over the summer. Work includes leveling out the court, painting and repairing cracks.
  - f. Possible future project to connect 8<sup>th</sup> and 9<sup>th</sup> avenue parking lots for convenient pickup and drop off and to improve ADA accessibility.
  - g. Possible future project to install permanent covering over outdoor courts.
  
3. Special Events
  - a. Trunk or Treat on 10/28/22.
    - i. 94 students have signed up.
    - ii. PTA to sponsor \$50 per car for decorations and treats. May have about 13 cars.
    - iii. Dr. Alan Lee to inquire on dental kits to pass out during the event.
    - iv. Kona Ice is unavailable during the event.
  
4. Officer's Reports
  - a. President
    - i. Nothing to report
  - b. Vice President/Membership
    - i. PTA membership count is 30. To send check for membership dues after bank signature cards are updated.
  - c. Secretary
    - i. Nothing to report
  - d. Treasurer
    - i. Proposed SY22-23 budget approved.
    - ii. IRS Form 990-N filed for 2021.
  - e. 2<sup>nd</sup>-5<sup>th</sup> VP – Fundraising
    - i. Give Aloha
      1. Raised \$2,942.04.

2. Congratulations to J104, J102 and J305 for raising the most.
      - a. Will coordinate popsicle party for winning classes.
    - ii. Turkey Trot/Reindeer Rumpus
      1. Inquire with Coach Calaro on possibly coordinating Turkey Trot or Reindeer Rumpus.
    - iii. Habilitat Christmas Fundraiser
      1. Last day for orders, 10/31/22.
    - iv. Amazon Smile raised \$150.71 between 4/1/22 – 6/30/22.
    - v. Kona Ice ongoing.
5. Committee Reports
  - a. Teacher Representatives
    - i. STEM night moving to 3<sup>rd</sup> quarter.
    - ii. Kindergarten performance during December Membership meeting.
      1. Song has been selected.
      2. Possible Santa's corner.
      3. Looking at 12/14/22 from 6pm – 7:30pm.
      4. Event approved by Dr. Alan Lee.
  - b. Webmaster
    - i. Post Give Aloha winners and kudos.
6. Other: Parent Inquiries
  - a. None at this time
7. Adjournment
  - a. Next meeting, 11/14/22, 6:30 pm, via Zoom
  - b. Meeting adjourned by President Namie Wong