

Liholiho Lualima PTA
Executive Board Members meeting
October 11, 2021, 6:30, via Zoom

Meeting Minutes

1. Call to Order
 - a. Meeting called to order at 6:33 pm by Namie Wong
 - b. Attendees: Christina Small, Chris Ichiki, Namie Wong, Heather Florendo, Julie Morikawa, Ardith Chung, Babette Arakaki, Fred Magnenat

2. Guest Speaker: Aaron Hanai and daughter
 - a. Built an air cleaner for Mr. Serve's class
 - b. Article on air cleaner: <https://www.texairfilters.com/a-variation-on-the-box-fan-with-merv-13-filter-air-cleaner/>
 - c. Video on assembling air cleaner:
https://youtube.com/playlist?list=PLgtbqxauburMXDR2Fiu2touk_1Ot1jTPn
 - d. Materials needed: 2-20x20 & 2-16x20 filters with cardboard bottom or 3-20x20 & 2-16x20 filters and 1-box fan
 - i. School will fund box fans
 - ii. PTA will fund filters - Aaron will submit price quote for filters
 - iii. Purchase enough materials for 25 classrooms
 - e. Grades 3-5 students can put together air cleaner
 - i. Took approximately 30 minutes to build
 - ii. Lower grades could assemble with teacher's assistance or ask an upper grade classroom to build for them

3. Principal's Report
 - a. Pumpkin Fundraiser - Aina in the school
 - i. Pumpkins from Aloun farms brought to school for pick up
 - ii. Previous years: pumpkins were rotten and parents were reimbursed, pumpkins needed to be picked up from Aloun farm, specific amount has to be ordered for delivery and only small pumpkins will be delivered
 - iii. Suggestion: Not participate in this fundraiser due to previous year's experience
 - b. PT conferences - virtual
 - c. School t-shirts ordered
 - d. Recycling project - grade 5
 - i. Collect cans/bottles around school
 1. School has 4 recycle bins on school campus and 4 in storage
 - a. Need to educate students as more trash than recyclables are placed in bins
 2. Ongoing collection on Tuesdays
 3. Mr. Magnenat brings the recyclables to Monster Hi5 or RRR
 4. About 2 bags are collected per week
 - ii. Money raised for special projects
 - e. School-wide recycling drive

- i. Julie will investigate possibility
 - ii. Target date-February (Earth Day)
 - iii. Recyclables will be dropped off on a specific day
 - iv. Permanent recycle bin not a good idea due to vandalism (experiences at other area schools)
 - f. Future PTA projects
 - i. Replace turf at “fish” playground
 - ii. Shading for playground structure
- 4. Officer’s Reports
 - a. President
 - i. Teacher “wish list”
 - 1. Google form will be sent to teachers
 - 2. Previous years - parents would be informed of teachers list and purchase for classrooms
 - 3. This year campaign for donations and PTA will purchase through Amazon
 - ii. Desk Dividers arrived? Chris will follow up
 - b. Vice President/Membership
 - i. Created flyer - shared at meeting
 - 1. National PTA will send flyers and other membership materials to pass out to parents (will find out how to get ahold of these materials)
 - ii. Chris (webmaster) receives an email notification when parents join PTA via website
 - 1. Will send email periodically to board with list of PTA members and create an email list
 - iii. State PTA is paid for the number of members
 - iv. Members (parents) can go on the National PTA website to access materials. Will investigate how to gain access to these materials.
 - 1. Heather (former president) receives email updates and podcasts
 - v. Possible - send follow up email to parents letting them know where to access National PTA materials, send quarterly updates
 - vi. Previous years member benefit - free popcorn at movie night
 - vii. Question to think about: What’s the perk of being a member?
 - c. Secretary
 - i. Minutes emailed and approved
 - d. Treasurer
 - i. SY21-22 Expense Sheet
 - ii. Bank of Hawaii Savings Account recently opened
 - iii. ‘Aina Program Donations
 - iv. Reimbursements
 - 1. Aina Program, Desk Dividers
 - v. Checks need to be made out to Liholiho Lualima
 - e. 2nd-5th VP – Fundraising
 - i. Give Aloha
 - 1. Report emailed to board members (uploaded receipts on website)
 - a. Winning classes will be notified
 - i. Reward: extra 10 min. recess (ex: new playground)

- 2. Did not get amount confirmation from Foodland - will follow up
 - ii. Kona Shave Ice
 - 1. September - \$214
 - 2. Next date - October 21
 - iii. Habilitat Christmas Fundraiser
 - 1. Flyer distributed to families (Denise)
 - iv. Turkey Trot (walkathon) postponed
 - 1. Possibly in February (heart health month) due to covid restrictions
- 5. Committee Reports
 - a. Teacher Representatives
 - i. PT conferences - virtual week after fall break
 - b. Webmaster
 - i. Will post: Minutes, Winning Give Aloha classes
 - ii. Update: Membership
 - iii. Working on getting list of members email addresses
- 6. Other: Parent Inquiries
 - a. None
- 7. Adjournment
 - a. Meeting adjourned 7:46 pm by Namie Wong
 - b. Next meeting November 8, 2021, 6:30 pm via Zoom