

Liholiho Lualima PTA

Board of Directors Meeting

October 15, 2020, 6:30 pm, via Zoom

## Meeting Minutes

1. Meeting called to order at 6:35 pm by President Heather Florendo
  - a. PTA members present
    - i. Present (11): Christina Small, Heather Florendo, Babette Arakaki, David Suzuki, Denise Gibo, Melissa McGuire, Chris Ichiki, Namie Wong, Janel Denny, Fred Magnenat, Ardith Chung
2. Principal's Report
  - a. National Blue Ribbon award will have a virtual ceremony
    - i. Third year (2020, 2011, 2004)
    - ii. Side Street Inn provided lunch to staff in honor of Blue Ribbon Award
  - b. Mrs. Small received life time achievement award
  - c. Weighted student formula information will be provided at the end of Oct/Nov
  - d. Acellus program information will be updated on school website and letters will be sent out next week
    - i. Families have the option to immediately transfer to in person learning (via Google meets)
    - ii. State will find a replacement for Acellus and students can go back to 100% virtual
    - iii. Acellus program was found to have civil rights violations (bias)
    - iv. Half of the current Acellus students decided leave Acellus to return to the classroom which is still online
    - v. Students that are still in Acellus will get a boost from other programs (ie Kahn academy). The Acellus teachers will meet with students more frequently as there are less students.
    - vi. Most of Kindergarten moved online with their homeroom teachers (2 still on Acellus)
    - vii. Return to school start date November 16 (anticipated) for Kalani Complex
      1. Students will be assigned A/B groups
        - a. A: Mon, Thurs; B: Tue, Fri. Wed to be determined by grade level
      2. Grade level starting order: K, 1<sup>st</sup>, 2<sup>nd</sup>, 5<sup>th</sup>, 3<sup>rd</sup>, 4<sup>th</sup>
  - e. Desk shields: \$3 barrier from Japan (Aina Haina EI) vs \$97 plexiglass
  - f. Ozone water – How long is it effective? There is a difference in opinion. Not approved by EPA (yet). School will use disinfectant and ozone water.
  - g. Kumu planning Liholiho birthday (Feb) and May Day
  - h. Picture Taking – October 27
    - i. Use this day to pass out PTA information.
  - i. Real Estate group willing to donate PPE

### 3. Officer's Report

#### a. President

- i. Submitted list of officers to Hawaii State PTSA
- ii. Do we want to continue membership in Hawaii State PTSA?
  1. Will be member this year, but asking for future years
  2. How much does it cost to be a PTSA member? Pay a portion according to the number of members in our PTA (previously paid \$9.25 per person)
  3. As a member we need general membership meetings. How do we do that? Virtual?
  4. Benefit: Insurance (needed for big events)
  5. Membership required to participate in reflections program
  6. If we are not in Hawaii State PTSA need to amend charter to get out. If we decide to join again then need to re-amend charter and get approval (from state PTSA) to get back in

#### b. Secretary

- i. August and September minutes approved and will be uploaded on website

#### c. Treasurer

- i. Expense report (shared with members)
- ii. Did not receive 2<sup>nd</sup> bill for fans. Paid supplier. Electrician did not invoice. Permit still not approved. Will pay when electrician sends invoice.

#### d. 1<sup>st</sup> VP – Membership

- i. Membership drive
  1. Flip Cause on website to pay for membership
  2. Flyer will be sent home during picture taking

#### e. 2<sup>nd</sup>-5<sup>th</sup> VP – Fundraising

- i. Give Aloha: \$2649 (not including matching amount)
- ii. Very Merry Passes from Kahala Mall
- iii. Shields for students desk – fundraising campaign post on website
- iv. Kona Ice: Truck goes to your house. Order and pay online.
- v. Christmas Tree (Habilitat). Pick up sites around the island and families pick up on a designated day. Price list examples: 4-5 ft. Douglas fir: \$77, 6ft tree: \$90, wreath \$27. Profit examples: Sell below 5: no percentage, sell 5-12: 10% sell 13-19: 15%.
- vi. Liholiho face mask, t-shirt, bumper sticker (possibilities)
- vii. Create a comprehensive fundraiser flyer and pass out at picture taking. Will have information to refer to Liholiho Laulima website.

### 4. Committee Reports

#### a. Teacher Representatives

- i. Preparing for parent teacher conference
- ii. Coach Kelly (representing FKK Complex) will find out if she's teacher of the year on Oct 23 – virtual ceremony

#### b. March Meeting (no report)

#### c. May Meeting Chair (no report)

#### d. Special Activities Chair (no report)

- e. Donations Chair
    - i. Plexiglass shields, \$97
  - f. Hospitality (no report)
  - g. Webmaster
    - i. Shopping cart on website. Capability to pay on website but have to distribute items.
    - ii. Post shout out to parents that donated to Give Aloha. Will list kids first name & grade. Waiting for more receipts to be uploaded (approximately next week).
    - iii. Creating fundraising campaign for desk shields with picture of shields
    - iv. Add membership payment link
  - h. Reflections program
    - i. Chairs: Lori Ikeda-Ng and Rae Mori
    - ii. Online entries due date Oct. 30
    - iii. Looking for 2-3 judges
5. New Business
- a. Update bank signature authority to: Heather Florendo, President, Ardith Chung, Secretary, David Suzuki, Treasurer
6. Next Meeting: November 12, 2020, 6:30 pm
7. Adjournment: The meeting adjourned at 7:55 pm

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Submitted by: Ardith Chung