

Liholiho Laulima PTA

Executive Board Members meeting

November 8, 2021, 6:30, via Zoom

Meeting Minutes

1. Call to Order
  - a. Meeting called to order at 6:31 pm by President Namie Wong
  - b. Attendees: Christina Small, Chris Ichiki, Namie Wong, Julie Morikawa, Ardith Chung, Babette Arakaki, Fred Magnenat
  
2. Principal's Report
  - a. Vaccination clinic - before Dec; waiting for details
  - b. WSF - still waiting to hear about the amount for next year
  - c. Possible projects:
    - i. Playground matting for "fish" playground
    - ii. New fitness playground
  - d. School will hold a Halloween parade
  - e. Mrs. Small's last day December 30 after 51 years (retiring)
  - f. Habits of Mind staff training on Friday, November 12
  - g. Small group instruction with Alicia Chang
  - h. Water lead testing - not scheduled at this time
  - i. Superintendent visited the school - he liked seeing literacy all around the school. Student also demonstrated how she created the air filter.
  - j. JPO will start after Christmas break
  
3. Officer's Reports
  - a. President
    - i. Desk Dividers
      1. School received
      2. Special classes received and set up
    - ii. Teacher Wish List
      1. Send Google form to teachers; ask teachers for Amazon link so the exact item can be purchased
    - iii. Air Filters Project
      1. Filters and fans received
      2. Need duct tape (school will purchase)
      3. Upper grades will make their own filter
    - iv. Lunch Kits
      1. Purchase for grades 3-5
      2. Contains: lap table, cushion, drawstring backpack
      3. Assigned to each child to clean and care
  - b. Vice President/Membership
    - i. Reached out to the National PTA and they told her to reach out to State PTA
      1. Contacted State PTA - no response
    - ii. Flyer on hold until the state responds to find out the individual benefits
    - iii. PTA membership benefit
      1. School activities and board members are insured
    - iv. Recycling Project - Reynolds
      1. Option 1: Bring trailer and leave for a week

- a. Trailer opens and closes so people can't throw trash (locked during non school hours)
    - 2. Option 2: One day event
      - a. Reynolds can send someone to assist or volunteers can be trained
    - 3. Only bottles and cans will be recycled
    - 4. Julie is writing a grant with HTA and free plastic waste regarding recycling project
    - 5. Contact Aina in the Schools (Jack Johnson)/Kokua Foundation (Jan Yap) [school programs] for coordination
  - c. Secretary
    - i. October minutes approved and will be posted
  - d. Treasurer
    - i. SY21-22 Expense Sheet emailed to board
      - 1. Paid air filters and desk shields
      - 2. Family donation
  - e. 2<sup>nd</sup>-5<sup>th</sup> VP – Fundraising
    - i. Give Aloha
    - ii. Kona Shave Ice
      - 1. October
    - iii. Habilitat Christmas Fundraiser
4. Committee Reports
- a. Teacher Representatives
    - i. Jingle Bell Fun Run (proposed by Mr. Magnenat) in December
      - 1. PTA board approved this proposal and the fundraising VPs will proceed with creating flyers, fundraising forms, etc.
      - 2. Mr. Magnenat will email faculty giving them a “heads up” about the event
      - 3. Heather will look for document to send to board (previous years)
      - 4. Held second week of December
  - b. Webmaster
    - i. Post - minutes
    - ii. Email - teachers wish list Google document
5. Other: Parent Inquiries
- a. None
6. Adjournment
- a. Next meeting December 13, 6:30 pm, via Zoom
  - b. Meeting adjourned at 7:22 pm by President Namie Wong