

Liholiho Laulima PTA  
Board of Directors Meeting  
Liholiho Elementary School Library  
November 14, 2019

**MEETING MINUTES**

1. Call to Order: Heather called the meeting to order at 6:02 PM
  - a. Members present: Christina Small, Babette Arakaki, Fred Magnenat, David Suzuki, Namie Wong, Chris Ichiki, Heather Florendo, Melanie Kostron, Melissa McGuire, Isabella Gary, Denise Gibo, Carolyn Wilcox, Lisa Shimizu, Lianne Gohier
  - b. Members absent: Brad Motooka, Janel Denny
  - c. Potluck provided by PTA members
  
2. Principal's Report: Christina Small
  - a. 98%-99% of parents attended parent teacher conferences
  - b. Mindful sessions started
  
3. Officer's Report
  - a. President: Heather Florendo
    - i. Reminder to check scam emails since our website is public
    - ii. Reflections update from Misty: 23 entrees, judging done electronically, winners announced at WOW assembly, and will also mention at December GMM
    - iii. Splitting payments to school twice during the school year instead of just one time at the end of the school year
  - b. Secretary: Reimy Kuroda
    - i. October minutes approved
    - ii. Kaimuki Middle Vaping Workshop-- Tuesday, November 19
  - c. Treasurer: David Suzuki
    - i. Making good progress thus far
  - d. 1st VP- Membership: Isabella Gary
    - i. 77 members
    - ii. Membership cards to be distributed next week
  - e. 2nd-5th VP-- Fundraising: Denise Gibo, Melissa McGuire, Melanie Kostrum
    - i. Turkey Trot- November 22
      1. Coach Kelly on field, Coach Holden on courts
      2. Peace Cafe to provide food
      3. Volunteers are needed
      4. Supplies needed: water coolers, cups, ice from cafeteria, decorations, water spray bottles
      5. Set up: 7:15 AM

6. Need a first aid station
  7. Turkeys--- each grade level will decorate their teacher representative
    - ii. Give Aloha ice cream party---teachers who won need to purchase the ice cream and then get reimbursed
    - iii. Extra CPK gift cards-- distribute to all faculty, to all PTA members
    - iv. Holiday Gift Cards- update \$1,070→ not profit
4. Committee Reports
- a. Teacher Representatives: Fred Magnenat, Babette Arakaki
    - i. Mrs. Arakaki works with JPOs---> impressed with parents with traffic in morning
  - b. December Meeting Chair: Namie Wong, Lisa Shimizu
    - i. Science showcase- Dec 18, 5:00 PM, hands on activities, will also have a PTA table, Science committee will also provide a photo booth in cafeteria
    - ii. Will contact Katie Imanaka & Coach Kelly regarding refreshments and other logistics
  - c. March Meeting: Namie Wong, Lisa Shimizu
    - i. Asked faculty reps to ask if Kindergarten wants to perform
    - ii. Book fair
  - d. May Meeting Chair: Namie Wong, Lisa Shimizu
    - i. 2nd Grade to perform
  - e. Special Activities Chair: Lianne Gohier
    - i. December 5: Kaimuki Christmas parade-- school is registered
    - ii. Volunteers needed for snacks
  - f. Hospitality: Carolyn Wilcox
    - i. Checked on supplies for Turkey Trot
  - g. Webmaster: Chris Ichiki
    - i. Wants to increase subscribers
    - ii. Will email all Give Aloha parents and ask if they want to be invited to the group
5. New Business
- a. Kindergarten playground padding repair, Denise will get quote on repair
  - b. Emergency Fire Drill:one fire alarm malfunctioned, so all fire alarms are not working right now as school waiting to repair fire alarm

6. Adjournment at 6:55 PM

11/14/19

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Reimy Kuroda  
Liholiho Laulima PTA  
Secretary