Liholiho Laulima PTA

Executive Board Members meeting

December 5, 2022, 6:30 pm, via Zoom

Meeting Minutes

1. Call to Order at 6:31pm

2. Principal’s Report
   a. First recess - start to use the 2nd grade play area during recess starting second semester
   b. AC electrical work to start soon

3. Special Events
   • Turkey Trot - 11/23/22
     i. Volunteers helped with lap counting and healthy snack demonstrations
     ii. Cutting off pledges tomorrow
     iii. Will announce winners shortly
       i. Handing out Jamba gift card and plastic trophy to winners
       ii. Dr. Lee to pass out during WOW assembly
   • Kaimuki Parade - 12/1/22
     i. 150 participants
   • December General Membership Meeting - 12/14/22
     i. Entertainment
       i. Santa’s corner
       ii. Photo area
       iii. Kindergarten Performance
       iv. Crafts table
       v. Teruya’s to sell andagi for $1 each
       vi. Cutoff bento orders tomorrow
     ii. Timing
       i. 4:45pm - decorations
       ii. 4:45pm - 5:00pm bento delivery
       iii. 5:00pm parking on field open, bento pickup, sell andagi, crafts table
       iv. 5:30pm Dr. Lee announcement, PTA announcement
       v. 5:30pm kids to join classes
       vi. 6pm performance
       vii. 6:30pm Santa photos, candy cane pass out, crafts table
       viii. 7:15pm program end
       ix. 7:30pm clear out
     iii. Custodians to help with parking and clean-up
       i. Order bento for custodians
     iv. Volunteers
       i. Decorations, bento pickup, crafts table, crowd control for Santa’s corner, pass out candy canes
       v. Caution tape off playground equipment

4. Officer’s Reports
• President - nothing to report
• Vice President/Membership - nothing to report
• Secretary - nothing to report
• Treasurer
  i. Good amount of income in November
  ii. Provided budget by activities
• 2nd-5th VP – Fundraising
  i. Give Aloha
    i. Popsicle party on 11/18/22 for J305, J104 and J201

5. Committee Reports
   a. Teacher Representatives - nothing to report

b. Webmaster
   i. Posted after school programs to website

6. Next meeting 1/9/23

7. Adjournment 7:07pm