

Liholiho Lualima PTA

Executive Board Members meeting

December 5, 2022, 6:30 pm, via Zoom

Meeting Minutes

1. Call to Order at 6:31pm
2. Principal's Report
  - a. First recess - start to use the 2nd grade play area during recess starting second semester
  - b. AC electrical work to start soon
3. Special Events
  - Turkey Trot - 11/23/22
    - i. Volunteers helped with lap counting and healthy snack demonstrations
    - ii. Cutting off pledges tomorrow
    - iii. Will announce winners shortly
      - i. Handing out Jamba gift card and plastic trophy to winners
      - ii. Dr. Lee to pass out during WOW assembly
  - Kaimuki Parade - 12/1/22
    - i. 150 participants
  - December General Membership Meeting - 12/14/22
    - i. Entertainment
      - i. Santa's corner
      - ii. Photo area
      - iii. Kindergarten Performance
      - iv. Crafts table
      - v. Teruya's to sell andagi for \$1 each
      - vi. Cutoff bento orders tomorrow
    - ii. Timing
      - i. 4:45pm - decorations
      - ii. 4:45pm - 5:00pm bento delivery
      - iii. 5:00pm parking on field open, bento pickup, sell andagi, crafts table
      - iv. 5:30pm Dr. Lee announcement, PTA announcement
      - v. 5:30pm kids to join classes
      - vi. 6pm performance
      - vii. 6:30pm Santa photos, candy cane pass out, crafts table
      - viii. 7:15pm program end
      - ix. 7:30pm clear out
    - iii. Custodians to help with parking and clean-up
      - i. Order bento for custodians
    - iv. Volunteers
      - i. Decorations, bento pickup, crafts table, crowd control for Santa's corner, pass out candy canes
    - v. Caution tape off playground equipment
4. Officer's Reports

- President - nothing to report
  - Vice President/Membership - nothing to report
  - Secretary - nothing to report
  - Treasurer
    - i. Good amount of income in November
    - ii. Provided budget by activities
  - 2<sup>nd</sup>-5<sup>th</sup> VP – Fundraising
    - i. Give Aloha
      - i. Popsicle party on 11/18/22 for J305, J104 and J201
5. Committee Reports
- a. Teacher Representatives - nothing to report
  
  - b. Webmaster
    - i. Posted after school programs to website
6. Next meeting 1/9/23
7. Adjournment 7:07pm