

Liholiho Laulima PTA

Board of Directors Meeting

April 8, 2021, 6:30 pm via Zoom

Meeting Minutes

1. Call to Order
 - a. Meeting called to order at 6:33 pm by President Heather Florendo
 - b. Present (9): Christina Small, Heather Florendo, Babette Arakaki, David Suzuki, Denise Gibo, Chris Ichiki, Namie Wong, Fred Magnenat, Ardith Chung
2. Eagle Scout Project
 - a. Max Chan, Kalani High senior, former Liholiho student
 - b. Building 2 outdoor classroom furniture (tables)
 - i. Shared furniture blueprint
 - ii. Transportable (wheels) with storage compartments
 - iii. Weight: approx. 50 lbs.
 - c. Stored downstairs (possibly café, storage area)
 - d. Possible use: garden activities (Aina program)
 - e. Board approved \$200 donation for project
 - i. Materials purchased from City Mill (shared business plan)
 - f. School funding part of project
 - g. School (Fred M) has paint rollers that can be borrowed
 - h. Planning to start project this month
3. Principal's Report
 - a. Over 100 GEs for kindergarten, started GE approval (will continue through summer)
 - b. Summer Hub (funded by Federal government)
 - c. Tent on field
 - d. Cafeteria/Lunch
 - i. Additional shields set up
 - ii. All K-2 students can fit in café
 - iii. Grade 3: in/out of library, on field (bring towel to sit on)
 - e. New counselor
 - f. Currently interviewing for 1 teacher position
4. Officer's Report
 - a. President
 - i. Desk shields arrived on April 1
 - ii. Elections
 1. Will ask Mr. Nakashima to send an email requesting nominations
 - iii. Teacher Appreciation – May
 1. Idea: Gift card & goodie bag
 2. Approximately 70 people
 - b. Secretary
 - i. March minutes
 1. Accepted and will be posted on website
 - c. Treasurer
 - i. Expense report emailed to board members
 1. Income: \$550 read a thon (March)
 2. Expense: desk shields
 - ii. Masks
 1. Available: 34 small, 1 medium

2. \$400 sold, David labeled and delivered to school
 - d. 1st VP – Membership
 - i. No report
 - e. 2nd-5th VP – Fundraising
 - i. Read-a-thon
 1. Chris I. sent a tally of minutes read and money received
 2. Prizes for most minutes read and most money raised per grade level
 - ii. Habilitat Fundraiser
 1. Advertising: website, email blast, flyer sent home
 2. \$50 gift card to top seller
 3. Orders due April 1
 4. Pick up May 19, 1-3 pm
 5. Place for distribution will depend on size of order
 6. Habilitat will pass out orders and printed flyers
 - iii. McTeachers Night
 1. Look into next year
 5. Committee Reports
 - a. Teacher Representatives
 - i. Thank you for creative fundraisers (Habilitat items offered – students are excited to purchase “local” items)
 - b. Special Activities Chair
 - i. No report
 - c. Donations Chair
 - i. No report
 - d. Webmaster
 - i. Post on website: Habilitat fundraiser, meeting minutes
 - ii. Continuously monitors fundraisers through website
 - e. Reflections program
 6. New Business
 - a. Transition meeting (new and old board) after Memorial Day
 - b. Next meeting, May 13, 6:30 pm, via Zoom (last meeting of the year)
 7. Adjournment
 - a. Meeting adjourned at 7:27 pm by President Heather Florendo
-

Submitted by: Ardith Chung