

Liholiho Lualima PTA
Executive Board Members meeting
August 6, 2020, 6:30, via Zoom

Meeting Minutes

1. Call to Order – meeting called to order at 6:36 pm by President Heather Florendo
 - a. PTA members present
 - i. Present (10): Christina Small, Heather Florendo, Babette Arakaki, Fred Magnenat, David Suzuki, Denise Gibo, Melissa McGuire, Chris Ichiki, Janel Denny, Namie Wong
2. Principal's Report
 - a. Distance Learning program – about 135 enrolled; once enrolled, commitment is for the whole semester; Accellus program being used; will assess each child and then inform teacher if they are below grade level; one teacher to assist with lower grades and another teacher to assist with upper grades; if schools shut-down, then each grade level will have a point person (about \$15,000 to cover the license)
 - b. Face-to-face school – all students who choose to do face-to-face will be accommodated; all grades will be face-to-face
 - c. Ozone water – Aqueous Ozone Water provided to all teachers to disinfect and sanitize surfaces
 - d. New Staff – Mr. Bayne – new counselor, Ms. Narimatsu – help with high risk students; Alan Lau – 4th grade teacher and assist with Tech; 2 Part Time Teachers – music teacher and environmentalist; Malia Ane – new Kumu (willing to hold classes outside); new lunch room supervisor
 - e. Protocols in DOE – if a student test positive, all students in that class will be quarantined (if students are in quarantine, will there be learning opportunities for the students? Yes, they will be able to use the Accellus program)
 - f. Eagle Scouts – Repaired/Made benches and garden boxes outside
 - g. Opening of School Handbook – Creating a booklet and possible video/presentation to share out with parents/families
 - h. School Messenger – Phone call and emails; no text feature available at this time
 - i. Use of Water Fountains – students will be able to use and custodians will sanitize often
 - j. Breakfast/Lunch – grab and go; teachers will watch the kids in their classroom for lunch; still figuring out how to monitor 30 minute recess (possibly use specials teachers)
 - k. Drop-off/Pick-up – Staggered; temperature checks for all students at time of drop off; 8th Ave Drop off: 8:00 – grade 2, 8:15 – grade 1, 8:30 – grade K; 9th Ave Drop off: 8:00 – grade 3, 8:15 – grade 4; 8:30 – grade 5; Siblings – 8th ave location at the earliest time and “holding area” for arriving before drop off time
 - l. Breakfast – if students purchase breakfast, they will need to eat somewhere other than the café where they can be 6 feet apart

- m. Health Room – reconfigured to meet guidelines
 - n. Kama'aina Kids – purchasing three large tents to use for A+
 - o. Blue Ribbon – officially announces in August
3. Officer's Reports
- a. President
 - i. Elections
 - 1. Heather will stay on as President for this school year
 - ii. Future plans
 - b. Secretary – no Secretary at this time
 - c. Treasurer
 - i. Expense report – shared with members
 - ii. Audit – completed by Heather and Reimy
 - iii. Federal Tax Return this month or next
 - iv. Still waiting on amount from Book Fair and CPK Fundraiser
 - v. Fans need to be paid for; still waiting on invoice (withhold 5% to pay for permit at a later time)
 - d. 2nd-5th VP – Fundraising
 - i. Give Aloha – registered school; banner needs to go up and email needs to be sent out; possibly send out a mass message to get the word out
 - ii. Very Merry Event (Kahala Mall) – reached out to do that program
 - iii. Turkey Trot – virtual “fun run”; possibly move to February (heart month)
 - iv. “Face” for Fundraiser – creating a video to promote what fundraising funds go toward
4. Committee Reports
- a. Teacher Representatives
 - i. Teachers watching lots of videos
 - ii. Grade level meetings being held remotely
 - iii. Kindergarten parent offered to make face shields for whole grade level so he may be a potential PTA board member
 - iv. Provide pictures of school set-up and also video of how school is sanitizing locations around school
 - v. Kindergarten teachers to send out a video orientation for parents so possibly add a PTA section to the video
 - b. General Membership Meetings
 - i. None for this school year
 - c. Special Activities
 - i. May Day tentatively scheduled
 - d. Donations
 - i. Cleaning donations – instead of asking for school supplies that cannot be shared, possibly ask for cleaning donations (ie, wipes, hand sanitizer, soap, gloves, masks)
 - ii. Amazon donations – donations can be done through Amazon to allow for non-contact donations
 - e. Hospitality – not present
 - f. Webmaster

- i. Flip Cause – getting set up to allow virtual/paperless participation; signed up for 3 month trial (no payments yet); need pictures to fill background; will send link for board members to view; also need a mission statement (other sites have it on their front page)
- ii. “Face” for fundraising – working with Mr. Nakashima to create something
- iii. Extra-curricular activities on website – take out section but Rainbow Art may still be doing something online so will reach out to each one to see if they still want us to post a flyer on the website
- iv. Q&A section – set up a question and answers section for parents to use
- g. Reflections program
 - i. Lori Ng will lead this program

5. Adjournment: The meeting adjourned at 8:20 pm

8/10/20

Submitted by: Namie Wong