

Liholiho Laulima PTA
Executive Board Members meeting
September 10, 2020, 6:30, via Zoom

Meeting Minutes

1. Call to Order – meeting called to order at 6:36 pm by President Heather Florendo
 - a. PTA members present
 - i. Present (8): Christina Small, Heather Florendo, Babette Arakaki, David Suzuki, Denise Gibo, Melissa McGuire, Chris Ichiki, Namie Wong

2. Principal's Report
 - a. FDL students – Still enrolled at Liholiho and can still participate in anything other students
 - b. In-person learning:
 - i. Based on metrics of DOH, DOE is thinking about how schools may bring back students, possibly starting in small groups and starting with younger grades (Kinder first)
 - ii. If many of the FDL students opt to do in-person, it may be difficult to accommodate all students in the classroom so we may have to go to an A/B schedule (concerns include students on FDL not being at same place as “in-person” students; teachers having to establish relationships with a group of students new to their class; A/B schedule may be difficult with families of multiple siblings)
 - c. Grades for 1st quarter – All programs (FDL and “in-person” students) address CCSS but if there is something that is not addressed, can put “n/a” (DOE memo forthcoming)
 - d. Grade for 2nd quarter – Teachers must address non-core topics and may possibly not be able to put “n/a”
 - e. DOE told school to pay back \$62,000 for a position for last school year (due to loss of federal funds)
 - f. DOE also said to expect a 5-year downslide
 - g. Parent Teacher Conferences: Scheduled for October 19 – 30
 - i. “In-person” students: Scheduled virtual meeting with teacher
 - ii. FDL students: can request a conference from Mrs. Imanaka or Mr. Nakashima

3. Officer's Reports
 - a. President
 - i. Vacant positions – How do we get parents to volunteer when we aren't on campus and don't know when we will return to campus
 - ii. Distance Learning – Some parents reached out saying the program is not what they expected and wondering about changing to “in-person”
 - b. Secretary (Vacant Position) – no updates this meeting

- c. Treasurer
 - i. Cafeteria fans invoice – paid a portion but haven’t gotten anything since (paid for hardware/material cost); electrical contractor has not invoiced us yet
 - ii. Filed Federal Form 990 (Tax Return for last school year)
- d. 2nd-5th VP – Fundraising
 - i. Give Aloha:
 - 1. Started already and runs through September 30
 - 2. Announcement on PTA website (form to complete and take a picture of receipt for our record keeping)
 - 3. Brainstorming on how to record donations and prizes – for this school year, just recognize students and send out certificates and possibly do something at the end of the school year
 - 4. Possibly have Mr. Nakashima send out something to the whole school or have each teacher put something out through Google Classroom (but will need Mrs. Small’s approval)
 - 5. Ask Rocky to put up banners on the fence
 - 6. Mr. Nakashima can put something on the school messenger
 - ii. Fundraising Goal for SY20-21:
 - 1. Original Goal: \$41,500 (possibly use \$10,000 from last year’s PTT fund to help off set this year’s goal)
 - 2. New Goal: \$30,000 (To fund 2 technology teachers’ salaries)
 - iii. Kona Ice:
 - 1. Order online and then deliver to your house in East Oahu (minimum order of \$15)
 - 2. Next one for East Oahu is September 18 (will send Chris information to post on website)
 - 3. 20% will be given to the school
 - iv. Fall Newsletter:
 - 1. Denise to work on it
 - 2. Will send to Chris to post on website
 - 3. Can also forward to Mrs. Small (office to post on their school website and forward to teachers to send out students) and Mr. Nakashima (sends out an announcement to check out the website through school messenger)

4. Committee Reports

- a. Teacher Representatives
 - i. A parent who works for a Real Estate Company shared a spreadsheet for teachers to complete to assist with re-opening schools safely; company will buy it outright or give money for teachers to purchase the supplies/materials (Mrs. Small said school will prioritize requests so it doesn’t overlap with what the school already has or what they can purchase themselves)
- b. General Membership Meetings (Vacant Position) – no updates for this meeting
- c. Special Activities (Vacant Position) – no updates for this meeting
- d. Donations (not present) – no updates for this meeting

- e. Hospitality (not present) – no updates for this meeting
 - f. Webmaster
 - i. New website – navigated and shared what it looks like; link to fundraising page (which includes information about Give Aloha)
 - g. Reflections program – no updates for this meeting
5. Next Meeting: Tentatively scheduled for Thursday, October 15, 2020
6. Adjournment: The meeting adjourned at 8:03 pm

9/11/20

Submitted by: Namie Wong